



# THE TAMIL NADU Dr. AMBEDKAR LAW UNIVERSITY

(State University Established by Act No. 43 of 1997)

SCHOOL OF EXCELLENCE IN LAW

"Perungudi Campus", MGR Salai, Perungudi, Chennai- 600 113



Prof. (Dr.) V. BALAJI, M.L., Ph.D.,  
DEAN

C.No.4832/SOEL/UG/S2/2024-2025  
03.01.2025

## CIRCULAR

**Sub:** The Tamil Nadu Dr. Ambedkar Law University - School of Excellence in Law - U.G. (Hons.) Degree Programmes - Academic Year 2024-2025 - Reconstituting the Editorial Board of Lexcellence: E-Journal of TNDALU (the Lexcellence) for the academic year 2024-2025 - Intimated - Reg.

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It is hereby informed that our University is reconstituting the Editorial Board of Lexcellence: E-Journal of TNDALU (the Lexcellence) for the academic year 2024-2025. The Office bearers and Student Representatives are to be chosen amongst students pursuing various Under-Graduate programmes at the School of Excellence in Law, the Tamil Nadu Dr. Ambedkar Law University (University). The purpose of the committee is to advance and promote legal knowledge through E-Journal publications of research papers, articles, essays, book reviews, case notes and legislative comments pertaining to various legal issues and other forms of research supporting activities.

The Committee shall be governed and regulated by the **General Body** which shall consist of:

POSITION OF RESPONSIBILITY	NO. OF POSITIONS	ELIGIBILITY
Editor-in-Chief	1	5 <sup>th</sup> year students of the five-year Hons. degree programmes (or) 3 <sup>rd</sup> year students of the three-year Hons. degree programme
Executive Editor(s)	2	4 <sup>th</sup> or 5 <sup>th</sup> year students of the five-year Hons. degree programmes (or) 3 <sup>rd</sup> year students of the three-year Hons. degree programme
Managing Editors(s)	2	4 <sup>th</sup> or 5 <sup>th</sup> year students of the five-year Hons. degree programmes (or) 3 <sup>rd</sup> year students of the three-year Hons. degree programme
Chief Designer	1	4 <sup>th</sup> or 5 <sup>th</sup> year students of the five-year Hons. degree programmes (or) 2 <sup>nd</sup> or 3 <sup>rd</sup> year students of the three-year Hons. degree programme
Associate Editors(s)	2	3 <sup>rd</sup> or 4 <sup>th</sup> year students of the five-year Hons. degree programmes (or) 3 <sup>rd</sup> year students of the three-year Hons. degree programme
Assistant Editors(s)	2	2 <sup>nd</sup> or 3 <sup>rd</sup> students of the five-year Hons. degree programmes (or) 2 <sup>nd</sup> year students of the three-year Hons. degree programme
Assistant Designer(s)	2	2 <sup>nd</sup> or 3 <sup>rd</sup> or 4 <sup>th</sup> year students of the five-year Hons. degree programmes (or) 2 <sup>nd</sup> year students of the three-year Hons. degree programme
Student Representative(s)	23	One student from each programme of each year of the five-year Hons. degree programmes and three-year degree programme

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**Table 1**

The General Body shall consist of 35 members. A Core Committee comprising of the Editor-in-Chief, Executive Editors, Managing Editors and Chief Designer shall be established. The General Body, headed by the Editor-in-Chief shall be responsible for all operational and functional aspects of the Committee, with the active guidance of the Hon'ble Patron (Vice-Chancellor of the University) and Faculty Advisors.

**PATRON APPOINTMENT OF THE CORE COMMITTEE AND OTHER MEMBERS**

**Core Committee:** The appointment shall be strictly made on the basis of merit. The Hon'ble Patron shall appoint the Core Committee after due consultation with the Faculty Advisors. The responsibility of appointing the rest of the General Body shall be vested with the Faculty Advisors, after due discussion with the Core Committee appointed by the Hon'ble Patron.

**SELECTION PROCEDURE**

The Faculty Advisors in consultation with the Editor-in-Chief of the Lexcellence, 2023-24, shall appoint the Office Bearers and Student Representatives of the Lexcellence, 2024-25 for the short-listed applications. Short-listing of candidates is to be done based on the criteria laid down in Annexure.

The selection process shall be fair and transparent and based on principles of Natural Justice and Rule of Law.

**APPLICATION GUIDELINES**

**Interested students must submit the following through an e-mail:**

- i. An **Application Letter** specifying the post(s) for which the application is submitted along with contact information of the applicant.
- ii. **Curriculum Vitae/Resume** containing list of achievement as specified in the annexure or **Work Sample** (in case of application for Chief Designer or Assistant Designer(s) including experiences in managing websites).
- iii. A **Statement of Purpose** of not more than 500 words elucidating briefly the applicant's interest and motivation, including future contributions for the amelioration of the Lexcellence.

The e-mail containing the application shall have "Application for the Lexcellence 2024-25" as the subject of the e-mail. The e-mail in the prescribed format shall be sent to [lexcellence.tndalu@gmail.com](mailto:lexcellence.tndalu@gmail.com) on or before 18.00 hours IST on 09<sup>th</sup> of January, 2025. Applications sent to any other e-mail id shall not be considered by selection. The final list of selected candidates shall be published.

*Nota bene:* An applicant shall not be deemed ineligible merely owing to their position or office in any other committees of the School of Excellence in Law.

  
DEAN

To

1. All the Students of U.G. (Hons.) Degree Programmes of School of Excellence in Law, TNDALU – through University Website.
2. The Notice Board.

**Copy to:**

1. The P.S. for placing before the Hon'ble Vice-Chancellor for kind perusal and information
2. The Registrar, TNDALU.
3. The Advisor (Academic & Administrative), TNDALU
4. The Librarian, TNDALU - for uploading in the University website: [www.tndalu.ac.in](http://www.tndalu.ac.in);
5. All the Directors of U.G. (Hons.) Degree Programmes, SOEL, TNDALU.

## ANNEXURE

The following criteria are taken into consideration while short-listing candidates along with the Statement of Purpose of the applicant:

CRITERIA	CATEGORY	WEIGHTAGE
International (Journals, Conferences, Seminars)	Publication	10
	Paper Presentation	6
	Observer (for Conferences and Seminars)	2
National (Journals, Conferences, Seminars)	Publication	5
	Paper Presentation	3
	Observer (for Conferences and Seminars)	1
Editorial Experience (other than previous membership in the Lexcellence)	Editor	4
	Member Representative	1
Previous Lexcellence membership	Executive Editor	3
	Managing Editor	3
	Associate Editor	2
	Assistant Editor	2
	Member Representative	1

**Table 2**

Moots	Winner	2
	Runner-up	1
	Participation	0.5
Model United Nations	Award of Recognition	1
	Participation	0.5
Debates	Winner	2
	Runner-up	1

**Table 3**

*Nota bene:* Designers shall be short-listed solely on the basis of previous experiences and work samples. Applicants for the position of Chief Designer and Assistant Designers shall submit their Work Sample for selection.

Criteria of Moots, Model United Nations and Debates, provided under Table 3, shall be considered for Short-Listing in the absence of any of the aforementioned criteria provided in Table 2.

  
**DEAN**