



SCHOOL OF EXCELLENCE IN LAW
THE TAMIL NADU DR. AMBEDKAR LAW UNIVERSITY



CHENNAI - 6000 113

**Application for Transfer Certificate, Conduct Certificate and
Refund of Library Caution Deposit**

1.	Name of the Candidate [in BLOCK LETTERS]	
2.	Father's/Mother's/Guardian's Name [in BLOCK Letters as mentioned in the TC which was issued by the institution in which he/she studied last]	
3.	Date of Birth [as entered in the HSC Mark Statement]	
4.	Sex	Male/Female
5.	Nationality	
6.	Religion	
7.	Course of Study	
8.	Law University Examination Register No.	
9.	Academic Year in which he / she has been admitted to the Course at first in this institution	
10.	Class and Section in which the candidate was studying at the time of leaving	
11.	Whether the candidate paid all the fee due to the School of Excellence in Law	Yes/No
12.	Candidate's Saving Bank Account No. [for crediting the Refund of Library Caution Deposit amount through ECS]	
13.	Name of the Bank & Branch in which the candidate maintaining Saving Bank account	
14.	IFSC & MICR Codes of the Bank	IFSC : MICR :
15.	SIGNATURE OF THE CANDIDATE WITH DATE & MOBILE NO.	Signature : Mobile No. :
16.	Signature of the Assistant Director of Physical Education certifying that he / she has ' NO DUE ' in the Department of Physical Education.	
17.	Signature of the Deputy Warden certifying that he/ she has ' NO DUE ' in the Men's / Women's Hostels. [Applicable only to the student inmates of the University Men's / Women's Hostel]	
18.	Signature of the Librarian/ Assistant Librarian certifying that he / she has ' NO DUE ' in the Library	

- Tick [✓] whichever is applicable

Note:-

3. Candidate is required to get the signature from the Assistant Physical Director Education, Deputy Warden and Librarian compulsorily and in the event of failure to obtain signature, the '**Transfer Certificate**' / '**Conduct Certificate**' will not be processed.
4. Refund of '**Caution Deposit**' will be made by the office of the Finance Officer, the Tamil Nadu Dr. Ambedkar Law University, Chennai through Bank later on after deducting the dues, if any, payable to the institution.

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FOR OFFICE USE ONLY

Date of preparation of TC & CC

Signature of the Section Clerk

DIRECTOR i/c.