



**THE TAMIL NADU DR.AMBEDKAR LAW UNIVERSITY**  
 [State University established by Act No.43 of 1997  
 Recognised by UGC under Section 12(B)]  
 "Poompozhi" No.5, Dr.D.G.S.Dhinakaran Salai, Chennai - 600 028



**APPLICATION FORM FOR THE POST OF  
 CONTROLLER OF EXAMINATIONS**

Affix Recent  
 Passport size  
 Photo

APPLICATION NO.

- 1 **Name** :
- 2 **Father's/Mother's Name** :
3. **Sex** :
4. **Age and Date of Birth as mentioned in the  
 SSLC Mark Statement** :
5. **Nationality** :
6. **Community** :  
 (Enclose self-attested photocopy of the  
 Community Certificate)
7. **Address for Communication with Phone  
 No. & E-mail ID** :
  
8. **Permanent Address** :

9. [a] Educational Qualifications: [Please mention the Specialization in Master's Degree and the Title in case of Ph.D].

Examination Passed	Institution/University	Year of Passing	Percentage of Marks/Grade	Regular/Part-Time/Open/Correspondence/Distance/Private Study
S.S.L.C.				
+2/Equivalence				
B.A./B.Sc./B.Com./ B.A.LL.B.				
LL.B.				
LL.M.				
M.Phil/Ph.D.				
Other qualifications, if any				

[Self-Attested copies of Mark Statements and Certificates should be enclosed]

[b]	Awards/Prize/Distinctions received [if any]	:	
[c]	Membership of fellowship in Professional bodies	:	

10. Teaching Experience [University/College] UG/PG, if any:

S.No.	Post held with name of the Institution	Temporary/ Permanent	Duration		Total No. of Years
			From	To	
1.					
2.					
3.					
4.					

[Self-Attested copies of Certificates should be enclosed]

11. Administrative Experience [University/College Level]:

S.No.	Post held with name of the Institution (Indicate temporary/permanent)	Nature of assignment	Duration		Total No. of Years
			From	To	
1.					
2.					
3.					
4.					

[Self-Attested copies of Certificates should be enclosed]

12. Research Experience: [Self-Attested Photocopies to be enclosed]

[a] Supervisor for Research Degree:

Degree	Awarded	In Progress	Under preparation for submission
M.Phil			
Ph.D.			
Others			

[b] Research Projects undertaken:

Year	Title	Name of the University/College/ Institution

[c] Publications:

	Published	Under Publication
Books		
Articles-National Journal & Edited Volumes		
Articles - International Journals & Edited Volumes		

- Note: a. Furnish details in a separate sheet if found necessary  
 b. Articles published should be enclosed along with the application  
 c. In case of publication of books, the same should be submitted at the time of interview

[d] Orientation / Refresher Courses attended:

Year	Duration	Name of the University/College/ Institution

13. Visits Abroad:

S.No.	Countries Visited	Purpose/Assignment	Duration	
			From	To

14. Present post (State whether in Regular :  
 service, if not specify the name of service)  
 [Salary Certificate to be enclosed]  
 Present Pay Band & Basic Pay :  
 Gross Salary :

15. **Mention your achievements in your present job [kindly indicate only those which are relevant to the post applied for]**
- 16 **Have you ever been punished during your service for any charges? Whether any charges are pending against you? If so, furnish details.**
- 17 **Any other information etc.**

**NOTE:**

- i. The applicant should submit scanned copies of filled in application and enclosures in CD or Pen Drive along with the hard copy (2 copies) of the application with attested photocopies of certificates
- ii. Self-Attested copies of documents to be compulsorily enclosed wherever necessary
- iii. Processing Fees of Rs.2000/- for categories other than SC/ST/PWD and in case of SC/ST/PWD Rs.1000/- by way of Demand Draft drawn in favour of the Registrar, the Tamil Nadu Dr.Ambedkar Law University, Chennai - 600 028
- iv. Applicant in service should send their applications through proper channel and if sent directly it will not be considered

I DECLARE THAT THE STATEMENTS MADE IN THIS APPLICATION ARE TRUE TO THE BEST OF MY KNOWLEDGE AND BELIEF. IF ANY THING IS FOUND INCORRECT IN FUTURE, I AM LIABLE FOR THE CONSEQUENCES.

**PLACE:**

**DATE:**

**SIGNATURE OF THE APPLICANT**

**NO OBJECTION CERTIFICATE**  
**(From the present employer)**

Forwarded with the remarks that this Institution/Department/Organisation has no objection to the candidature of the applicant being considered for the post of..... applied for.

PLACE:

DATE:

SIGNATURE WITH OFFICE SEAL

Designation/Address