



PROCEEDINGS OF THE CONVENOR COMMITTEE

Exercising the powers and performing the duties of the Vice-Chancellor

THE TAMIL NADU DR. AMBEDKAR LAW UNIVERSITY

"Poompozhi", 5, D.G.S. Dinakaran Salai, Chennai - 600 028



PRESENT: (1) Prof. (Dr.) N.S. SANTHOSH KUMAR, Convenor
(2) Prof. (Dr.) C. CHOCKALINGAM, Member

Procee.No.810/VCS/Estt [T]/A1/2017

16.10.2017

Sub: The Tamil Nadu Dr.Ambedkar Law University, Chennai - Establishment [Teaching] - Prof. (Dr.) V. Balaji, Professor & Head of the Department of International Law & Organization - House Building Advance for construction of house - No Objection Certificate for executing Equitable Mortgage -Recommendations made by the Finance Committee and approved by the Syndicate - Orders issued - Reg.

Ref:1) Minutes of the 70th Finance Committee Meeting held on 27.03.2017
2) Minutes of the 150th Meeting of the Syndicate held on 27.03.2017
3) Letter dated 11.10.2017, received from Prof. (Dr.) V. Balaji, Professor & Head of the Department of International Law & Organisation, School of Excellence in Law, TNDALU, Chennai

1. Prof. (Dr.) V. Balaji, Professor & Head of the Department, Department of International Law & Organisation, School of Excellence in Law, The Tamil Nadu Dr.Ambedkar Law University, Chennai has applied for sanction of House Building Advance of Rs.25,00,000/- (Rupees Twenty Five Lakhs only) to purchase a ready built residential flat jointly in the name of himself and his spouse Dr. (Mrs.) G.Banumathi Rathika having a plinth area of 74.45 square meters (812 square feet) in the 1st Floor of the Building in Block No.H.90, constructed on the land comprised in Survey No.189/1 (part) of Thiruvanmiyur Village situated at TNHB Flats, 1st Seaward Road, Valmiki Nagar, Thiruvanmiyur Extension, Chennai - 600 041 from Dr.B.Radhakrishnan, residing at No.H.53-B, New No.11, Marudupandiar Street, Kalakshetra Colony, Besant Nagar, Chennai - 600 090 at a cost of Rs.68,00,000/- (Rupees Sixty Eight Lakhs only). He stated that has paid an advance amount of Rs.10,00,000/- (Rupees Ten Lakhs only) by borrowing it from my relatives to the seller. He has also requested permission and No Objection to raise the balance amount of Rs.43,00,000/- (Rupees Forty Three Lakhs only) as loan from Canara Bank, Kotturpuram Branch, Chennai by creating a second charge by executing a 'Equitable Mortgage'.
2. The Head of Office under whom the individual is employed has scrutinized the application and recommended for the sanction of Rs.25,00,000/- (Rupees Twenty Five Lakhs only).
3. The Finance Officer of this University accepts the recommendation of the Head of Office and fixed the advance of Rs.25,00,000/- (Rupees Twenty Five Lakhs only), the amount to which the Head of Office recommended the applicant is found eligible considering her repaying capacity.
4. Sanction is hereby accorded for grant of Rs.25,00,000/- (Rupees Twenty Five Lakhs only) to Prof. (Dr.) V. Balaji Professor, subject to the conditions that:

REGISTRAR ip
THE TAMIL NADU DR. AMBEDKAR
LAW UNIVERSITY, "POOMPOZHIL"
No.5, DR. D.G.S. DINAKARAN SALAI
CHENNAI - 600 028

He produces the following documents.

- (a) An agreement to be Executed at the time of Drawing an advance by a State Government Servant for Building etc., of House in Form No.5 prescribed under the Rule 5 [1] [2] [3]. [Submitted by Prof. (Dr.) V. Balaji, Professor]
 - (b) Original undertaking of Prof. (Dr.) V. Balaji, Professor for deduction of principal amount in monthly instalments from his salary, by this University.
 - (c) Original undertaking of Prof. (Dr.) V. Balaji, Professor, to repay the amount together with interest thereon during his service period itself from his pay and terminal benefits.
 - a. Government Pleader Opinion (Original)
 - b. An Encumbrance Certificate of the property from the concerned Sub-Registrar from the date of sanction.
 - c. A certificate obtained from the controlling Officer to the effect that no disciplinary action is pending against him.
 - d. A Certificate obtained from the concerned local authority to the effect that the building plan has got renewed for the current period.
 - e. A certificate obtained from the Head of Office to the effect that necessary entries regarding the sanction of House Building Advance have been made in the Service Register.
 - f. The Sub-Account number in which the pay is drawn.
 - g. The permission proceedings of the Head of Department for the construction.
 - (h) Submission of Original Sale Deed for the ready built flat having a plinth area of 74.45 square meters (812 square feet) in the 1st Floor of the Building in Block No.H.90, constructed on the land comprised in Survey No.189/1 (part) of Thiruvanmiyur Village situated at TNHB Flats, 1st Seaward Road, Valmiki Nagar, Thiruvanmiyur Extension, Chennai - 600 041 by acquiring the flat within two months from the date of drawal of advance.
5. As approved by the Syndicate in its 150th Meeting held on 27.03.2017, the rate of interest for repayment of the House Building Advance is fixed at a flat rate of 9% per annum.
 6. Sanction was accorded towards House Building Advance of Rs.25,00,000/- (Rupees Twenty Five Lakhs only) to Prof. (Dr.) V. Balaji, Professor to be disbursed in one lumpsum:
 7. As per Rules in State Rules to Regulate the Grant of Advance to Government Servants for Building etc., of Houses (G.O.Ms.No.1546, Industries, Labour & Co-operation (Housing), dated 23.03.1960, *the sanctioning authority may sanction the payment of the entire amount required, by and admissible to the applicant in one lumpsum on the applicant's executing an agreement in the prescribed form for the repayment of the loan. The acquisition of the house must be completed within two months and the house mortgaged to Government within six months of the drawal of the advance, failing which the advance together with interest thereon shall be refunded to Government forthwith unless an extension of this time limit is granted by the Government.*

Also, as per norms, the time limit for utilization of the advance sanctioned for purchase of ready built house/flat is fixed as 2 months.

8. The Head of Office of the Loanee should also inspect the flat under reference and furnish a certificate stating that the stage of the flat. The Head office should also furnish S.R. entry certificate for drawal and disbursement of HBA. He must also furnish the date of disbursement of the amount.
9. The instalments of the advance should not be drawn without getting release orders from the University.
10. The advance shall be recovered in 108 monthly instalments and then interest recovered in not more than 60 monthly instalments. The recovery should commence from the month of November 2017.
11. The interest will be calculated by the Head of Office just before the last but two instalments of the Principal have been recovered. The recovery of interest should commence from the next month after completion of recovery of the said advance and the balance if any will be recovered in one lumpsum from the retirement benefits.
12. A sum of Rs.231/- (Rupees Two Hundred and Thirty One only) each p.m. may be recovered from the salary from the succeeding month of payment of advance towards subscription to entroll Loanee as a member in the Tamil Nadu Government Employees House Building Advance Special Family Benefit Fund Scheme.
13. In case the University employee retires before the repayment of the entire amount of advance and interest thereon for any reason of resignation etc., the outstanding advance amount including the interest shall be recovered from the retirement benefits in one lumpsum. Any failure on the part of the Government Servant concerned of his successors to repay the advance for any reason of whatsoever will entail the Government to enforce and take such other measures to effect recovery of the outstanding amount.
14. The University employee will not be eligible to obtain any further loan from any Co-operative Society or from any other sources on account of the house property.
15. The house constructed shall be insured with any one of the insurance companies mentioned below against fire, flood and cyclone.
 - f. General Insurance Corporation of India
 - g. National Insurance Company Limited
 - h. New India Insurance Company Limited
 - i. Oriental Fire and General Insurance Co., Ltd.,
 - j. United India Fire and General Insurance Company Ltd.,
16. For a sum of Rs.25,00,000/- (Rupees Twenty Five Lakhs only) within a period of three months after completion of purchase and the policy kept alive till the entire advance and the interest thereon are repaid to the University.
17. The expenditure shall be debited to the Head of Account HBA (Budget Code 200007) to University servants etc., House Building Advance Scheme in "BE 2016-2017".

18. The Finance Officer is authorized to draw and disburse the advance amount of Rs.25,00,000/- [Rupees Twenty Five Lakhs only] towards House Building Advance to Prof. (Dr.) V. Balaji Professor, by way of ECS.
19. The Principal amount will be recovered in 108 equal monthly installments [i.e., Rs.23,149/- x 108 months] from the above-mentioned individual's salary from the month of November 2017 i.e. from the next month sanction of advance.
20. The Interest amount at rate as prescribed in Para 6 above towards the House Building advance shall be recovered immediately after completion of recovery of principle amount.

-Sd-

Member, Convenor


// Forwarded / By Order //


Deputy Registrar/c.

To: The Finance Officer, TNDALU, Chennai - 600 028

Copy to:

- [1] The individual concerned
- ✓ [2] The individual's file copy


REGISTRAR i/c
THE TAMIL NADU DR. AMBEDKAR
LAW UNIVERSITY, "POOMPOZHIL"
No.5, DR. D.G.S. DINAKARAN SALAI
CHENNAI - 600 028.



PROCEEDINGS OF THE CONVENOR COMMITTEE

Exercising the powers and performing the duties of the Vice-Chancellor
THE TAMIL NADU DR. AMBEDKAR LAW UNIVERSITY

"Poompozhil", 5, D.G.S. Dinakaran Salai, Chennai - 600 028



PRESENT: (1) Prof. (Dr.) N.S. SANTHOSH KUMAR, Convenor
(2) Prof. (Dr.) C. CHOCKALINGAM, Member

Procee.No.731/VCS/Estt [T]/ A1/2016/17

29.08. 2017

Sub: The Tamil Nadu Dr.Ambedkar Law University, Chennai - Establishment [Teaching] - Loans and Advances - House Building Advance - Advance of Rs.25,00,000/- - Sanctioned to Lt. D. Jaisankar, Associate Professor for construction of a new house - Releasing of 1st instalment - Orders issued- Reg.

Ref:1) Letter dated 23.12.2015, received from Lt. D. Jaisankar, Associate Professor, School of Excellence in Law, TNDALU, Chennai

2) This Office Note No.731/VCS/Estt[T]/ A2/2016, dated 22.09.2016

3) Minutes of the 70th Finance Committee Meeting held on 27.03.2017

4) Minutes of the 150th Meeting of the Syndicate held on 27.03.2017

1. Lt. D. Jaisankar, Associate Professor of the School of Excellence in Law of the Tamil Nadu Dr. Ambedkar Law University has applied for the sanction of House Building Advance for construction of a new house at Plot No.44/5A1 & 45/7B2A, Ward-2, Pudur South Street, Pudur, Jolarpettai, Tirupattur Taluk, Vellore District in Survey No.44/5, for an extent of 1988 sq. ft. [Plinth area G+F] from out of the total area of 1676 sq.ft. under the rules regulating the grant of house building advance.
2. The Head of Office under whom the individual is employed has scrutinized the application and recommended for the sanction of Rs.25,00,000/- (Rupees Twenty Five Lakhs only).
3. The Finance Officer of this University accepts the recommendation of the Head of Office and fixed the advance of Rs.25,00,000/- (Rupees Twenty Five Lakhs only), the amount to which the Head of Office recommended the applicant is found eligible considering her repaying capacity.
4. Sanction is hereby accorded for grant of Rs.25,00,000/- (Rupees Twenty Five Lakhs only) to Lt. D. Jaisankar, Associate Professor, subject to the conditions that:
5. He produces the following documents.
 - a. Original Sale Deed for the land in name of his wife Tmt. E. Mangaiyarkarasi dated 06.11.2013, Plot area: 1676 sq. ft. (358.02 SQ.M.), Plot Coverage: 59.31%, Survey No.44/5 of Jolarpettai, Tirupattur Taluk, Vellore District.

REGISTRAR i/c.
THE TAMIL NADU DR. AMBEDKAR
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CHENNAI - 600 028

- b. An agreement to be Executed at the time of Drawing an advance by a State Government Servant for Building etc., of House in Form No.5 prescribed under the Rule 5 [1] [2] [3]. [Submitted by Lt.D.Jaisankar, Associate Professor]
 - c. Original undertaking of Lt. D. Jaisankar, Associate Professor for deduction of principle amount in monthly instalments from his salary, by this University.
 - d. Original undertaking of Lt. D. Jaisankar, Associate Professor, to repay amount together with interest thereon during his service period itself from his pay and terminal benefits.
 - e. Government Pleader Opinion (Original)
 - f. An Encumbrance Certificate of the property from the concerned Sub-Registrar from the date of sanction.
 - g. A certificate obtained from the controlling Officer to the effect that no disciplinary action is pending against him.
 - h. A Certificate obtained from the concerned local authority to the effect that the building plan has got renewed for the current period.
 - i. A certificate obtained from the Head of Office to the effect that necessary entries regarding the sanction of House Building Advance have been made in the Service Register.
 - j. The Sub-Account number in which the pay is drawn.
 - k. The permission proceedings of the Head of Department for the construction.
 - l. No Objection letter dated 24.07.2017 given by Mrs. E. Mangaiyarkarasi, w/o. Lt. D. Jaisankar, Associate Professor to construct a new house in her plot by her husband by raising the House Building Loan in our institution.
6. As approved by the Syndicate in its 150th Meeting held on 27.03.2017, the rate of interest for repayment of the House Building Advance is fixed at a flat rate of 9% per annum.
7. Sanction was accorded towards House Building Advance of Rs.25,00,000/- (Rupees Twenty Five Lakhs only) to Lt. D. Jaisankar, Associate Professor to be disbursed in two instalments as follows:
- | | | |
|--------------------------------|---|----------------|
| (1) 1 st instalment | : | Rs.12,50,000/- |
| (2) 2 nd instalment | : | Rs.12,50,000/- |
| Total | : | Rs.25,00,000/- |
- for construction of a new house at Jolarpettai, Tirupattur Taluk, Vellore District in Survey No.44/5 for an extent of 1988 sq. ft. [Plinth area G+F] from out of the total area of 1676 sq. ft. under the rules regulating the grant of house building advance to Government Servants.
8. As per G.O. Ms. 688 Housing & Urban Development (HBA-1) Department, dated 01.10.1992:

The House Building Advance sanctioned to Government Servants for construction of house / for enlargement of house involving ground floor and first floor be disbursed in two instalments as given below:

[1]	First instalment -	50% of the sanctioned amount	For bringing the construction upto roof level of first floor
[2]	Second instalment -	50% of the sanctioned amount	After roof level for completion of construction.

* The time limit for utilization of each instalment of the advance is fixed as 4 months.

- a. Under rule 5(2)(i) of the rules regulating the grant of advance of State Government Servants for HBA of the 1st instalment of Rs.12,50,000/- (Rupees Twelve Lakhs and Fifty Thousand only) will be payable to the individual for construction of House upto roof level of first floor after his executing an agreement in the prescribed Form No.5 (in duplicate) on production of original sale deed / copy of lease cum sale agreement S.R entry Certificate and also satisfying the conditions stipulated in para 2.
- b. Under rule 5(2) of the said rules the 2nd instalment Rs.12,50,000/- (Rupees Twelve Lakhs and Fifty Thousand only) will be payable to the loanee when the construction of the house reached the roof level of first floor certified by a licensed Surveyor / Engineer, S.R. entry Certificate, Utilisation Certificate and Mortgage deed in Form 3. The Head of Office of the Loanee should also inspect the building under reference and furnish a certificate stating that the stage of the construction of the house. The Head office should also furnish S.R. entry certificate for drawal and disbursement of HBA. He must also furnish the date of disbursement of the amount.
9. The instalments of the advance should not be drawn without getting release orders from the University.
10. The construction of the house should be completed within eighteen months from the date of drawal of the 1st instalment. The advance will be recovered in 72 monthly instalments and then interest recovered in not more than 36 monthly instalments. The recovery should commence from the month following the month of occupation or completion or the 18th month month after the date on which the first instalment of the advance is paid to the individual, whichever is earlier.
11. The interest will be calculated by the Head of Office just before the last but two instalments of the Principal have been recovered. The recovery of interest should commence from the next month after completion of recovery of the said advance and the balance if any will be recovered in one lumpsum from the retirement benefits.
12. A sum of Rs.347/- (Rupees Three Hundred and Forty Seven only) each p.m. may be recovered from the salary from the succeeding month of payment of first instalment of advance towards subscription to entroll Loanee as a member in the Tamil Nadu Government Employees House Building Advance Special Family Benefit Fund Scheme.
13. In case the University employee retires before the repayment of the entire amount of advance and interest thereon for any reason of resignation etc., the outstanding advance amount including the interest shall be recovered from the retirement benefits in one lumpsum. Any failure on the part of the Government Servant concerned of his successors to repay the advance for any reason of whatsoever will entail the Government to enforce and take such other measures to effect recovery of the outstanding amount.

14. The University employee will not be eligible to obtain any further loan from any Co-operative Society or from any other sources on account of the house property.
15. The house constructed shall be insured with any one of the insurance companies mentioned below against fire, flood and cyclone.
 - a. General Insurance Corporation of India
 - b. National Insurance Company Limited
 - c. New India Insurance Company Limited
 - d. Oriental Fire and General Insurance Co., Ltd.,
 - e. United India Fire and General Insurance Company Ltd.,
16. For a sum of Rs.25,00,000/- (Rupees Twenty Five Lakhs only) within a period of three months after completion of construction and the policy kept alive till the entire advance and the interest thereon are repaid to the University.
17. The expenditure shall be debited to the Head of Account HBA (Budget Code 200007) to University servants etc., House Building Advance Scheme in "BE 2016-2017".
18. The Finance Officer is authorized to draw and disburse the advance amount of **Rs.12,50,000/- [Rupees Twelve Lakhs and fifty thousand only]** towards 1st instalment of House Building Advance to Lt. D. Jaisankar, Associate Professor, by way of ECS.
19. The Principal amount will be recovered in 72 equal monthly installments [i.e., Rs.34,723/- x 72 months] from the above-mentioned individual's salary from the month following the month of occupation or completion or the 18th month after the date on which the first instalment of the advance is paid to the individual, whichever is earlier.
20. The Interest amount at rate as prescribed in Para 6 above towards the House Building advance shall be recovered immediately after completion of recovery of principle amount.

-Sd-

Member, Convenor

// Forwarded / By Order //

To: The Finance Officer, TNDALU, Chennai - 600 028

Copy to:

[1] The individual concerned [2] The individual's file copy

Deputy Registrar/c.

29/08/2017

REGISTRAR :c.

THE TAMIL NADU DR. AMBEDKAR
LAW UNIVERSITY, "POOMPOZHIL"
No.5, DR. B.G.S. DINAKARAN SALAI
CHENNAI - 600 028.

Subj: The Tamil Nadu Dr.Ambedkar Law University – Establishment (Teaching) – Loans and Advances – House Building Advance – Advance of Rs.25,00,000/- sanctioned to Capt.D.Jaisankar, Associate Professor for construction of house – 1st instalment released – Construction reached the roof level of 1st Floor – Constitution of Committee for release of 2nd instalment – Report submitted by the Committee – Execution of Mortgage Deed – Original receipt submitted – Releasing of 2nd Instalment amount of Rs.12,50,000/- Requested – Submitted for Orders – Reg.

- Ref: 1. G.O. Ms. No.445, Finance (Loans and Advances Cell) Dept., dt.10.09.09
2. Letter dt.23.12.2015 received from Capt.D.Jaisankar, Associate Professor, SOEL, TNDALU, Chennai. alongwith House Building Advance Application
3. This Office Note C.No.731/VCS/Estt.[T]/A1/2016-17, dt.29.08.2017
4. This Office Proceed. No.731/VCS/Estt.[T]/A1/2016/17, dt.29.08.2017
5. Letter dt.15.07.2019 received from Capt.D.Jaisankar, Associate Professor alongwith Valuation Certificate and Photographs
6. Letter dt.09.08.2019 received from Capt.D.Jaisankar, Associate Professor
7. Letter dt.04.09.2019 received from Capt.D.Jaisankar, Associate Professor
8. Letter dt.09.10.2019 received from Capt.D.Jaisankar, Associate Professor alongwith Mortgage Deed
9. Letter No.731/Regr/Estt.[T]/A2/2017-19 dt.31.10.2019 (Constitution of Insp.Committee)
10. Inspection Committee Report dt.02.11.2019
11. Letter dt.09.11.2019 received from Capt.D.Jaisankar, Associate Professor

It is submitted that Capt.D.Jaisankar, Associate Professor, has applied for "House Building Advance" for a sum of Rs.25,00,000/- to construct a house at S.No.44/5A1 & 45/7B2A, Ward-1, JNR Nagar, Pudur South Street, Pudur, Jolarpettai Municipality, Tirupattur Taluk, Vellore District - 635 851.

It is further submitted that the House Building Advance of Rs.25,00,000/- (Rupees Twenty Five Lakhs only) was sanctioned and a sum of Rs.12,50,000/- [Rupees Twelve Lakhs and Fifty Thousand only] was released as 1st instalment towards construction of House upto roof level of first floor to Capt.D.Jaisankar, Associate Professor, vide this Office Proceedings 4th cited.

As per the orders passed, the Inspection Committee consisting of Prof.(Dr.) V.Balaji, Director i/c. P.G.Courses, Dr.P.Sakthivel, Assistant Professor (S.S.), and Dr.P.Vasanthakumar, Assistant Professor of this University inspected the site and building and given a report dt.02.11.2019 on the stage of construction of the house, as mentioned below:

The Committee consisting of Prof.(Dr.)V.Balaji, Director i/c, P.G.Courses, Dr.P.Sakthivel, Assistant Professor (S.S.), and Dr.P.Vasanthakumar, Assistant Professor of this University have visited the Residential Building being constructed in the site at S.No.44/5A1 & 45/7B2A, Ward-1, JNR Nagar, Pudur South Street, Pudur, Jolarpettai Municipality, Tirupattur Taluk, Vellore District-635, 851 belonging to Tmt.E.Mangaiyarkarasi, w/o.Capt.D.Jaisankar, Associate Professor, the Tamil Nadu Dr.Ambedkar Law University on 02.11.2019. The Committee has met Mr.C.Mohan, C.M.Builders, No.72/1, Vaniyambadi Road, Tirupattur - 635 601 and elicited the information regarding the process of construction of House. The building is being constructed as per the plan approved by the Municipality. The Committee has observed that the construction of Residential Building has reached the roof level of first floor and further construction is under process. The party has followed the minimum standards in the use of building materials and methods of construction. The party requires the remaining loan amount for the completion of the construction work.

Therefore, the Committee recommends that the 2nd installment amount towards HB to Capt.D.Jaisankar, Associate Professor may be released forthwith to take up further steps.

Further, vide reference 7th cited, Capt.D.Jaisankar, Associate Professor has submitted the 'Original Mortgage Deed' executed in the Sub-Registrar Office, Jolarpet, Vellore District in favour of "The Registrar, the Tamil Nadu Dr.Ambedkar Law University" towards the Housing Loan of Rs.25,00,000/- sanctioned for construction of house at S.No.44/5A1 & 45/7B2A, Ward-1, JNR Nagar, Pudur South Street, Pudur, Jolarpettai Municipality, Tirupattur Taluk, Vellore District - 635 851 and requested to release the 2nd instalment amount of Rs.12,50,000/-.

As per Rules, the advance granted together with the interest thereon, shall be repaid in full, by monthly installments within a period of not exceeding 20 years. First the recovery of Advance (Principal) shall be made in not more than 180 monthly instalments and then interest recovered in not more than 60 monthly instalments. *Recovery of advance granted for constructing a new house or enlarging living accommodation in an existing house shall commence from the month following the month of occupation or completion or 18th month after the date on which the 1st instalment of the advance is paid, whichever is earlier.*

In the HBA rules under Construction, Maintenance, etc. of the House, *the construction should be completed within 18 months from the date on which the first instalment of the House Building Advance was paid. Failure to do so will render the Government Servant liable to refund the entire amount of advance paid to him together with interest in one lump sum. An extension of time limit may be allowed upto one year by the Sanctioning Authority and for longer period by the Government, in those cases where the work is delayed due to circumstances beyond the Government Servant's control.*

It is submitted that vide reference 7th cited, the individual has informed that he had received the first instalment in the month of July 2017 for construction of house at Jolarpet on his wife's name. Since the Government passed ban on sand till October 2018, he could not carry out the construction and only after lifting the ban by the Government, he had started the construction work and requested to condone the delay and release the 2nd instalment to complete the construction work.

It is further submitted that the 1st instalment was sanctioned 30.08.2017 and the 18th month after the date on which the 1st instalment of the advance was paid ends on February 2019 and the recovery should have been started from March 2019.

As per rules, *the advance granted may repay in a shorter period, if so desire. In any case the entire advance must be repaid in full with interest thereon before the date of retirement from service.*

It is also submitted that vide reference 9th cited, the individual has requested to deduct the Principal amount in 72 months and Interest amount in 7 months and also requested to release the 2nd instalment amount.


Details of applicant
Capt.D.Jaisankar, Associate Professor

Date of Birth : 05.06.1966
Date of Retirement : 30.06.2026

Remaining service period as on November 2019 : 6 years, 7 months

It is submitted that since, the individual is having only 6 years and 7 months service period i.e. 79 months, the recovery may be made in 70 months

HBA Sanctioned : Rs.25,00,000/-
1st instalment Released : Rs.12,50,000/-
2nd instalment to be released : Rs.12,50,000/-


REGISTRAR
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PAY DRAWN PARTICULARS AS ON 31.10.2019 : GROSS - Rs.1,83,043/-
NET - Rs.1,34,008/-

The recovery details as detailed below:

HBA Sanctioned : Rs.25,00,000/-
Recovery of Principal : 72 monthly instalments
Hence, the recovery payable : Rs.34,770 x 71 months = Rs.24,68,670
Rs.31,330 x 1 month = Rs. 31,330

72 months = Rs.25,00,000

Hence, the file is submitted before the Hon'ble Vice-Chancellor for perusal, consideration and orders as to whether:

- (i) since, the construction work has not completed in the stipulated time, as requested by the individual, the undue delay may kindly be condoned;
- (ii) if so, as recommended by the duly constituted Inspection Committee, the 2nd instalment amount of Rs.12,50,000/- [Rupees Twelve Lakhs and Fifty Thousand only] may be released;
- (iii) if approved, the Finance Officer may be authorized to draw and disburse the advance amount of Rs.12,50,000/- [Rupees Twelve Lakhs and Fifty Thousand only] towards 2nd instalment to the said individual through ECS;
- (iv) as requested by the individual, the Principal amount may be recovered in 72 monthly installments [i.e., Rs.34,770/- x 71 months & Rs.31,330/- x 1 month] from his salary from the month of November 2019;
- (v) then as also requested by the individual, the interest on HBA may be recovered in 7 monthly instalments at a flat rate of 9% per annum;
- (vi) a letter may be issued to the said incumbent regarding the details of the recovery amount, documents to be submitted by him to the University, etc. and also to instruct him to complete the construction work not later than February 2020.

For Orders Please:-

[Signature]
A.S.O. 18/11/19

[Signature]
S.O. 18/11/19

[Signature]
S.O. (F.A)

REGISTRAR, i/c.
THE TAMIL NADU DR. AMBEDKAR
LAW UNIVERSITY, "POOMPOZHIL"
No.5, DR. D.G.S. DINAKARAN SALA
CHENNAI - 600 028

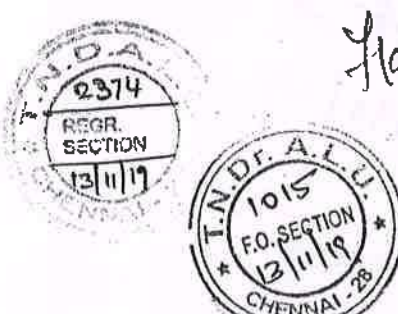
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S.O. (I-1)
FO
Rajiv 1/2
12

F/O
13/11

[Signature]
Hary B

As per the HBA rules, for construction of house, recovery may be started from the month from the date of disbursement of 1st instalment of advance. As per remarks of A on page 18th month ends on February 2019. Hence recovery should have been started from March 2019 onwards.

[p to]



12/11/19

Inll. has stated that recovery shall be made in 2 instalments which amounts to 34,700 approx. for 12.50 lakh - recovery become 17,300 (i.e. 17.30 lakh) from the 18th month i.e. from March 2019. Recovery should be started for 1st instalment. Sanctioned amt. Hence Re. 17,300 - recovery at 26 instalments may be recovered as follows: (from March 2018 to Oct. 2019)

$17,300 \times 8 = 1,38,400$

Recovery of principal for 1st instalment: $17,300 \times 8 = 1,38,400$
 recovery for first inst $5900 \times 1 = 5900$ - first [1/4]
 $5300 \times 25 = 1,32,500$ [2/]

26 1,38,400

Recovery for II instalment } $25,00,000 - 1,38,400 = 23,61,600$
 From

$34,700 \times 68$ instalment = $23,59,600$ [2/60]
 2000 1 first. inst 2000 [1/]

23,61,600

Both the recovery will be started from NOV. 2019 onwards and 17.5PF from March 2018 to Oct. 19 - fees to be deducted and also 17.5PF from NOV. 2019 onwards. With this information orders are solicited on prepage.

except item NO (iv) and remarks at 2 above.

18/11/2019
 F.O.

2 may be approved
 Requested
 19/11/2019

REGISTRAR i/c
 THE TAMIL NADU DR. AMBEDKAR
 LAW UNIVERSITY, "POOMPOZHIL"
 No.5, DR. D.G.S. DINAKARAN SALAI
 CHENNAI - 600 028.

(2) approved
 19/11/19

To
 F.O.
 TN DALU
 20/11/19



HON'BLE VICE CHANCELLOR



PROCEEDINGS OF THE CONVENOR COMMITTEE
EXERCISING THE POWERS AND PERFORMING THE
DUTIES OF THE VICE-CHANCELLOR



The Tamil Nadu Dr. Ambedkar Law University
[State University Established by Act. No.43 of 1997]
"Poompozhi", No.5, Dr. D.G.S. Dhinakaran Salai, Chennai - 600 028

PRESENT: Prof. (Dr.) N.S. Santhosh Kumar - Convenor
Prof. (Dr.) C. Chockalingam - Member

Proceed. No.3434/Regr/Acad-A1/2018

Dt.23.03.2018

Sub: The Tamil Nadu Dr. Ambedkar Law University - Establishment [T] -
Dr. M. Sunil Gladson, Assistant Professor, SOEL - House Building Advance
for constructing house - Sanctioned - Releasing of 1st instalment - Orders
issued.

Ref: 1. G.O. Ms. No.445, Finance [Loans and Advances Cell] Dept., dt.10.09.09.
2. Minutes of the 70th Finance Committee Meeting held on 21.03.2017
3. Minutes of the 150th Meeting of the Syndicate held on 27.03.2017.
4. Lr. dt.18.08.2017 received from Dr. M. Sunil Gladson, Assistant Professor,
SOEL, TNDALU, Chennai.
5. This Office Note No.3434/Regr/Acad-A1/2018, dt.19.03.2018.

1. Dr. M. Sunil Gladson, Assistant Professor, SOEL of this University has applied 'House Building Advance' for an amount of Rs.20 Lakhs for construction of house with ground floor and first floor [1,040 sq. ft.] at Survey No.701/8B (701/8 B) and its Registration Number is 1447, situation in Mathicode Panchayat (Kottankachi Vilai, Sahaya Nagar Post) in Kanyakumari District.
2. He produced the following documents:
 - a. Prescribed application form for sanctioning of House Building Advance.
 - b. Settlement Deed for the land dated 02nd March 2015
 - c. Plot area : 249.91 sq. m. (6 cent 175 sq. link)
 - d. Property Certificate dt.07.08.2017 issued by the Village Administrative Officer, Mathicode Village.
 - e. Certificate of Encumbrance on Property. [E.C. No.948]
 - f. Land owners details issued by Revenue Department, Government of Tamil Nadu. [இ.எண். 10(1) பி.சி.பி, Patta No.1447]
 - g. Estimation for value of Rs.20,90,000/-
 - h. Detailed estimation about construction area.
 - i. Original Building Plan duly approved by the Local Authority :
Planning Permit No.: 10/2017-2018, dt.30.06.2017
[Period from 30.06.2017 to 29.06.2018]
3. The Head of Office under whom the individual is employed has scrutinized the application and recommended for sanction of House Building Advance of Rs.20,00,000/- [Rupees Twenty Lakhs only].

REGISTRAR i/c
THE TAMIL NADU DR. AMBEDKAR
LAW UNIVERSITY, "POOMPOZHIL"
No.5, DR. D.G.S. DINAKARAN SALAI
CHENNAI - 600 028

4. The Finance Officer of this University accepts the recommendation of the Head of Office and fixed the advance of Rs.20,00,000/- [Rupees Twenty Lakhs only], since the amount to which the Head of Office recommended the applicant is found eligible for sanctioning and also considered his repaying capacity.
5. As per the rules regulating the grant of House Building Advance, sanction is hereby accorded for a sum of Rs.20,00,000/- [Rupees Twenty Lakhs only] to Dr. M. Sunil Gladson, Assistant Professor, towards House Building Advance for construction of a new house [1,040 sq. ft.] at Survey No.701/8B (701/8 B), situation in Mathicode Panchayat (Kottankachi Vilai, Sahaya Nagar Post) in Kanyakumari District.
6. The applicant is hereby required to submit the following documents:
- Legal Opinion of the Government Pleader [To prove the indisputable title of the applicant to the property]
 - An agreement to be executed at the time of Drawing an advance by a State Government [Dr. M. Sunil Gladson] for Building etc., of House in Form No.5 prescribed under the Rule 5[1] [2] [3].
 - Original undertaking of Dr. M. Sunil Gladson, Assistant Professor:
 - for deduction of Principal amount together with the interest thereon by monthly instalments from his monthly salary during his service period [i.e., before the date of retirement from service] itself, by this University and;
 - if any pending recovery available after his service period [i.e., after the date of retirement from service], the loanee agree to pay in one lump sum the amount from his terminal benefits viz., D.C.R.G. payable to the individual.
 - Executing an Mortgage Deed in favour of the Registrar, TNDALU, within a period of one month from the date of drawal of the 1st instalment received by him, failing which the amount together with interest thereon shall be refunded at once to the University.
 - The Sub-Account number in which the pay is drawn.
7. As per G.O. Ms. No.688, Housing & Urban Development (HBA-1) Department, dated 01.10.1992, the House Building Advance sanctioned to the Government Servant shall be disbursed for construction of new house or for enlargement of house involving ground floor and first floor:
- | | | | |
|-----|---------------------|------------------------------|--|
| [1] | First instalment - | 50% of the sanctioned amount | For bringing the construction upto roof level of first floor |
| [2] | Second instalment - | 50% of the sanctioned amount | After roof level for completion of construction. |
- Note: The time limit for utilization of each instalment of the advance is fixed as 4 months."
8. The instalments of the advance should not be drawn without getting release orders from the University.


REGISTRAR
 THE TAMIL NADU DR. AMBEDKAR
 LAW UNIVERSITY, "POOMPOZHIL"
 No.5, DR. D.G.S. DINAKARAN SALAI
 CHENNAI - 600 028

9. As per the said G.O., the sanctioned House Building Advance is to be disbursed in two instalments as follows:

[1]	1 st instalment	Rs.10,00,000/- [50% of the sanctioned amount]	For bringing the construction upto roof level of first floor
[2]	2 nd instalment	Rs.10,00,000/- [50% of the sanctioned amount]	After roof level for completion of construction.

10. Under Rule 5(2)(i) of the rules regulating the grant of House Building Advance to State Government Servants, from among the total sanctioned advance the 1st instalment of Rs.10,00,000/- [Rupees Ten Lakhs only] will be payable to the individual for construction of House upto roof level of first floor after his executing an agreement in the prescribed Form No.5 (in duplicate) on production of original settlement deed/copy of lease cum sale agreement, S.R. entry certificate and also satisfying the conditions stipulated in para 2.
11. Under Rule 5(2) of the said rules, the 2nd instalment of Rs.10,00,000/- [Rupees Ten Lakhs only] will be payable to the loanee when the construction of the house reached the roof level of first floor certified by a Licensed Surveyor / Engineer, S.R. entry Certificate, Utilisation Certificate and Mortgage deed in Form 3. The Head of Office of the Loanee should also inspect the building under reference and furnish a certificate stating that the stage of the construction of the house. The Head of Office should also furnish S.R. entry certificate for drawal and disbursement of HBA. He must also furnish the date of disbursement of the amount.
12. The construction of the house should be completed within 18 months from the date of drawal of the 1st instalment. The advance will be recovered in 120 monthly instalments and then the interest will be recovered immediately after completion of recovery of Principal amount and not more than 60 monthly instalments. The recovery should commence from the month of the following month of occupation or completion or the 18th month after the date on which the 1st instalment of the advance is paid to the individual, whichever is earlier.
13. The rate of interest for repayment of the House Building Advance is fixed at a flat rate of 9% per annum.
14. The interest will be calculated by the Head of Office just before the last but two instalments of the Principal have to be recovered. The recovery of interest should commence from the next month after completion of the said advance and the balance if any will be recovered in one lumpsum from the D.C.R.G.
15. A sum of Rs.200/- [Rupees Two hundred only] each p.m. may be recovered from the salary of the individual from the month in which recover of HBA commences towards subscription to enroll Loanee as a member in the Tamil Nadu Government Employees House Building Advance Special Family Benefit Fund Scheme.
16. In case the Loanee retires before the repayment of the entire amount of advance and interest thereon for any reason of resignation etc., the outstanding advance amount

including the interest shall be recovered from the DCRG in one lumpsum. Any failure on his part of the Government Servant concerned of his successors to repay the advance for any reason of whatsoever will entaii the Government to enforce and take such other measures to effect recovery of the outstanding amount.

17. The Loanee will not be eligible to obtain any further loan from any Co-operative Society or from any other sources on account of the house property.
18. The house conructed shall be insured for a sum of Rs.20,00,000/- [Rupees Twenty Lakhs only] with any one of the following insurance companies against fire, flood and cyclone, within a period of three months after completion of construction and the policy kept alive till the entire advance and the interest thereon are repaid to the University.
 - [a] General Insurance Corporation of India
 - [b] National Insurance Company Limited
 - [c] New India Insurance Company Limited
 - [d] Oriental Fire and General Insurance Company Limited
 - [e] United India Fire and General Insurance Company Limited
19. Necessary entries will be made in the Service Register of the respective individual, after sanctioning of the House Building Advance.
20. The Finance Officer is authorized to draw and disburse the advance amount of Rs.10,00,000/- [Rupees Ten Lakhs only] towards 1st instalment of House Building Advance to Dr. M. Sunil Gladson, Assistant Professor, SOEL though ECS.
21. The advance sanctioned in para 5 above is debited under the head of account: 200007 - HBA Scheme in 'BE - 2016-2017'.

Sd/-

Prof. (Dr.) N.S. Santhosh Kumar - Convenor
Prof. (Dr.) C. Chockalingam - Member

//Forwarded by order//

DY. REGISTRAR

23/03/18 29/03/2018

To,
The Finance Officer,
The Tamil Nadu Dr. Ambedkar Law University,
Chennai.

REGISTRAR i/c
THE TAMIL NADU DR. AMBEDKAR
LAW UNIVERSITY, "POOMPOZHIL"
No.5, DR. D.G.S. DINAKARAN SALAI
CHENNAI - 600 028



PROCEEDINGS OF THE VICE-CHANCELLOR
THE TAMIL NADU DR. AMBEDKAR LAW UNIVERSITY

"Poompozhi", 5, Dr. D.G.S. Dinakaran Salai, Chennai - 600 028



PRESENT: Prof. (Dr.) N.S. SANTHOSH KUMAR
VICE-CHANCELLOR

Procee. No.3434/Regr/Estt.[T]/A2/2017/18/21

Dt.06.07.2021

Sub: The Tamil Nadu Dr. Ambedkar Law University - Establishment - Loans and Advances - HBA sanctioned to Dr. M. Sunil Gladson, Assistant Professor (S.S.) for construction of house - 1st & 2nd instalments released - Recovery of Loan Amount - Orders issued.

- Ref: 1. G.O. Ms. No.445, Finance (Loans and Advances Cell) Dept., dt.10.09.09
2. Letter dt.18.08.2017 received from Dr. M. Sunil Gladson, Assistant Professor, SOEL, TNDALU, Chennai. alongwith House Building Advance Application
3. This Office Note C. No.3434/Regr/Estt.[T]/A1/2017, dt.21.03.2018
4. This Office Proceed. No.3434/Regr/Estt.[T]/A1/2017, dt.23.03.2018
5. Letter dt.17.07.2018 received from Dr. M. Sunil Gladson, Assistant Professor alongwith Valuation Certificate and Photographs
6. This Office Note in C.No.3434/Regr/Estt.[T]/A1/2017, dt.05.08.2018
7. Letter dt.04.10.2018 received from Dr. M. Sunil Gladson, Assistant Professor alongwith Photographs and Original Mortgage Deed dt.01.10.2018
7. Letter No.3434/Regr/Estt.[T]/A1/2017/18 dt.02.11.2018 (Constitution of Insp. Committee)
8. Inspection Committee Report dt.12.11.2018
9. This Office Note in C.No.3434/Regr/Estt.[T]/A1/2017/18, dt.16.11.2018
10. Letter dt.21.03.2021 alongwith Work Completion Certificate received from Dr. M. Sunil Gladson, Assistant Professor (S.S.)

1. House Building Advance of Rs.20,00,000/- (Rupees Twenty Lakhs only) was sanctioned to Dr. M. Sunil Gladson, Assistant Professor (S.S.) and a sum of Rs.10,00,000/- & Rs.10,00,000/- was released as 1st & 2nd instalments towards construction of house vide this Office Proceedings 4th and 9th cited. The Principal amount shall be recovered in 180 installments (i.e. Rs.11,111 X 179 months & Rs.11,131 X 1 month) from his salary.
2. A sum of Rs.111/- (Rupees One Hundred and Eleven only) p.m. has to be recovered from the salary of the individual from the month in which recovery of HBA commences towards subscription to entroll Loanee as a member in the Law University Employees House Building Advance Special Family Benefit Fund Scheme.
3. As per rules, the recovery of Principal amount should have been started from September 2019, the 18th month after date on which the first instalment of advance was paid. The reason stated by the individual for delay of completion of construction work for 3 years has been considered and delay of recovery of HBA Principal and SFBF of 18 months had been condoned.
4. As requested by the individual vide letter dt.21.03.2021, a sum of Rs.20,000/- (Rupees Twenty Thousand only) and 1% of SFBF of Rs.200/- have been deducted from the month of March 2021 from his salary towards recovery of Principal House Building Loan amount has to be taken at the time of calculation of principal amount.

REGISTRAR i/c.
THE TAMIL NADU DR. AMBEDKAR
LAW UNIVERSITY, "POOMPOZHI"
No.5, DR. D.G.S. DINAKARAN SALAI
CHENNAI - 600 028

5. Hence, the HBA on principal and SFBF on HBA recoveries for the months from September 2019 to February 2021 (18 months) amounts to Rs.2,00,018/- and Rs.2,000/- respectively. The said amounts shall be recovered from the salary of the individual alongwith the regular instalment of Rs.11,111/- and SFBF on HBA of Rs.111/- from the month of June 2021 as follows:

HBA Recovery:

Rs.10,018 X 1	=	Rs. 10,018/- [1/20]
Rs.10,000 X 19	=	Rs.1,90,000/- [19/20]
Total	=	<u>Rs.2,00,018/-</u>

1% SFBF on HBA Recovery:

Rs.100.18 X 1	=	Rs. 100/- [1/20] (Rounded off from Rs.100.18)
Rs.100 X 19	=	Rs.1900/- [19/20]
Total	=	<u>Rs.2,000/-</u>

6. The rate of interest for repayment of the House Building Advance is fixed at a flat rate of 9% per annum
7. The interest on HBA shall be recovered immediately after completion of recovery of principal amount in not more than 60 monthly instalments at a flat rate of 9% per annum.
8. The interest will be calculated by the Head of Office just before the last but two instalments of the Principle have been recovered. The recovery of interest should commence from the next month after completion of recovery of the said advance and the balance if any will be recovered in one lumpsum from the DCRG and other pensionary benefits.
9. In case the individual retires before the repayment of the entire amount of advance and interest thereon for any reason of resignation etc., the outstanding advance amount including the interest shall be recovered from the terminal benefits in one lumpsum. Any failure on part of the individual concerned or his successors to repay the advance for any reason of whatsoever, will entail the University to enforce and take such other measures to effect recovery of the outstanding amount.
10. The individual concerned will not be eligible to obtain any further loan from any Co-operative Society or from any other sources on account of the house property.
11. The house constructed shall be insured with any one of the insurance companies mentioned below against fire, flood and cyclone for a sum of Rs.20,00,000/- (Rupees Twenty Lakhs only) immediately and the policy kept alive till the entire advance and the interest thereon are repaid to the University:

- General Insurance Corporation of India
- National Insurance Company Limited
- New India Insurance Company Limited
- Oriental Fire and General Insurance Co., Ltd.,
- United India Fire and General Insurance Company Ltd.,

12. The Finance Officer is authorized to recover the amount as mentioned in Para 11 from the salary of Dr.M.Sunil Gladson from the month of June 2021.

-Sd-
Prof.[Dr.] N.S.Santhosh Kumar
Vice-Chancellor

//Forwarded/By Order//

To: (1) The Finance Officer, TNDALU, Chennai - 600 028.
(2) Dr.M.Sunil Gladson, Assistant Professor (S.S.)

Copy to: The P.S. for placing before the Hon'ble Vice-Chancellor for kind information.

Registrar i/c

[Signature]
06/7/2021

[Signature]
6/5/2021

REGISTRAR i/c.
THE TAMIL NADU DR. AMBEDKAR
LAW UNIVERSITY, "POOMPOZHIL"
No.5, DR. D.G.S. DINAKARAN SALAI
CHENNAI - 600 028



PROCEEDINGS OF THE HON'BLE VICE-CHANCELLOR
THE TAMIL NADU DR. AMBEDKAR LAW UNIVERSITY

[State University, established by Act No. 43 of 1997]

"Poompozhi", No.5, Dr. D.G.S. Dhinakaran Salai, Chennai-600 028.



PRESENT: PROF. [DR.] N. S. SANTHOSH KUMAR,
HON'BLE VICE-CHANCELLOR

Procee.No.1900/Regr/Estt.(T)/A2/2021

Dt.28.07.2021

Sub: The Tamil Nadu Dr. Ambedkar Law University - Establishment -
Dr. J.M. Velmurugan, Assistant Professor (S.S.) - House Building Advance for
purchase of a plot cum constructing house thereon - Sanctioned - Releasing
of 1st instalment - Orders issued.

Ref: (1) Letter dt.16.06.2021 along with House Building Advance Application Form
received from Dr. J.M. Velmurugan, Assistant Professor (S.S.), SOEL, TNDALU,
Chennai (permission requested to purchase a plot)
(2). This Office Note C.No.1900/Regr/Estt.(T)/A2/2021, dt.19.07.2021


1. Dr. J.M. Velmurugan, Assistant Professor (S.S.), SOEL, the Tamil Nadu Dr. Ambedkar Law University has applied for House Building Advance for a sum of Rs.35,00,000/- (Rupees Thirty Five Lakhs only) for purchase of a plot cum construction of house thereon at S.No.188/1A/1A/1A/1A, No.752, Ariyalur North, Kurumbanchavadi, Eruihukaranpatti, Ariyalur District under the rules regulating the grant of house building advance.
2. Dr. J.M. Velmurugan, Assistant Professor (S.S.) has requested House Building Advance of Rs.35,00,000/- (Rupees Thirty Five Lakhs only) to sanction in three instalments for purchase of a plot cum construction.
3. After careful scrutiny of application of Dr. J.M. Velmurugan, Assistant Professor (S.S.) has been considered and sanction is accorded for grant of Rs.35,00,000/- (Rupees Thirty Five Lakhs only) as follows:

[1]	First instalment	-	20% - Rs.7,00,000/-	For Purchase of Plot
[2]	Second instalment	-	40% - Rs.14,00,000/-	For bringing the construction upto roof level
[3]	Third instalment	-	40% - Rs.14,00,000/-	After roof level for completion of construction.
Total			Rs.35,00,000/-	

- a. 1st instalment of HBA i.e., a sum of Rs.7,00,000/- (Rupees Seven Lakhs only) will be payable to the individual for purchasing a plot of land on his executing an agreement in the prescribed form for the repayment of the advance. As per the rules the land must be purchased and the Original Sale Deed should be produced for the inspection of the University within two months of the date on which the above amount of 20 per cent is drawn failing which the applicant shall be liable to refund the entire amount to the University together with interest thereon.
- b. 2nd instalment of HBA of Rs.14,00,000/- (Rupees Fourteen Lakhs only) will be payable to the individual for bringing the construction upto roof level after his executing an agreement in the prescribed Form No.5 (in duplicate) on production of original sale deed / copy of lease cum sale agreement, S.R entry Certificate and also satisfying the conditions stipulated in para 2.

REGISTRAR i/e
THE TAMIL NADU DR. AMBEDKAR
LAW UNIVERSITY, "POOMPOZHIL"
No.5, DR. D.G.S. DINAKARAN SALAI
CHENNAI - 600 028

- c. 3rd instalment of HBA of Rs.14,00,000/- (Rupees Fourteen Lakhs only) will be payable to him when the construction of the house reached the roof level and certified by a licensed Surveyor / Engineer, Utilisation Certificate and Mortgage deed in Form 3 in favour of the University the house-site together with the house that may be constructed thereon within six months from the date of drawal of the 2nd instalment. The Head of Office should also inspect the building under reference and furnish a certificate stating the stage of the construction of the house and furnish S.R. entry certificate.
4. Dr.J.M.Velmurugan, Assistant Professor (S.S.) shall produce the following documents:
- Original Sale Deed for the land - Plot area: 1500 sq. ft./S.No.188/1A/1A/1A/1A, No.752, Ariyalur North, Kurumbanchavadi, Eruthukaranpatti, Ariyalur District.
 - An agreement to be Executed at the time of Drawing an advance by a State Government Servant for Building etc., of House in Form No.5 prescribed under the Rule 5 [1] [2] [3].
 - Original undertaking of Dr.J.M.Velmurugan, Assistant Professor (S.S.), for deduction of principal amount in monthly instalments from his salary, by this University.
 - Original undertaking of Dr.J.M.Velmurugan, Assistant Professor (S.S.), to repay amount together with interest thereon during his service period itself from his pay and DCRG.
 - Legal Opinion (Original)
 - An encumbrances certificate of the property from the concerned Sub-Registrar from the date of sanction.
 - The permission proceedings of the Head of Department for purchase of plot cum construction thereon.
5. The rate of interest for repayment of the House Building Advance is fixed at a flat rate of 9% per annum
6. The interest on HBA shall be recovered immediately after completion of recovery of principal amount in not more than 60 monthly instalments.
7. The interest will be calculated by the Head of Office just before the last but two instalments of the Principal have been recovered. The recovery of interest should commence from the next month after completion of recovery of the said advance and the balance if any will be recovered in one lumpsum from the DCRG.


REGISTRAR
THE TAMIL NADU DR. AMBEDKAR
LAW UNIVERSITY, "POOMPOZHIL"
No.5, DR. D.G.S. DINAKARAN SALAI
CHENNAI - 600 028

8. 1% SFBF on HBA subscription for three instalments shall be recovered from the salary of the individual from the month in which recovery of HBA commences to entroll Loanee as a member in the Law University Employees House Building Advance Special Family Benefit Fund Scheme.
9. In case the individual retires before the repayment of the entire amount of advance and interest thereon for any reason of resignation etc., the outstanding advance amount including the interest shall be recovered from the DCRG in one lumpsum. Any failure on part of the individual concerned or his successors to repay the advance for any reason of whatsoever, will entail the University to enforce and take such other measures to effect recovery of the outstanding amount.
10. The individual concerned will not be eligible to obtain any further loan from any Co-operative Society or from any other sources on account of the house property.
11. The house constructed shall be insured with any one of the insurance companies mentioned below against fire, flood and cyclone.
 - a. General Insurance Corporation of India
 - b. National Insurance Company Limited
 - c. New India Insurance Company Limited
 - d. Oriental Fire and General Insurance Co., Ltd.,
 - e. United India Fire and General Insurance Company Ltd.,
12. Constructed house shall be insured for a sum of Rs.35,00,000/- (Rupees Thirty Five Lakhs only) within a period of three months after completion of construction and the policy kept alive till the entire advance and the interest thereon are repaid to the University.
13. The expenditure shall be debited to the Head of Account HBA [Budget Code: 200007] to University servants etc., House Building Advance Scheme in "BE 2010-2011".
14. The principal amount of Rs.7,00,000/- (Rupees Seven Lakhs only) sanctioned for purchase of plot shall be recovered in 180 equal monthly instalments @ Rs.3889/- p.m. from the month in which the amount was sanctioned and the balance principal amount sanctioned for construction (80% in two installments) shall be recovered from the month following the month of occupation or completion or the 18th month after the date on which the first instalment of the advance is paid, whichever is earlier and the Interest on HBA to be recovered in 60 equal monthly instalments after repayment of Principal amount; the balance if any, to be recovered from the Pensionary benefits of the individual in one lumpsum and 1% of SFBF on HBA shall be recovered together with the principal amount for each instalment.
15. The Finance Officer is authorized:
 - (i) to draw and disburse the advance amount of Rs.7,00,000/- [Rupees Seven Lakhs only] towards 1st instalment of House Building Advance for purchase of plot at S.No.188/1A/1A/1A/1A, No.752, Ariyalur North, Kurumbanchavadi, Eruthukaranpatti, Ariyalur District to Dr.J.M.Velmurugan, Assistant Professor (S.S.), by way of ECS;

(ii) to recover a sum of Rs.3,889/- p.m. from the month in which the amount sanctioned (20% of loan amount) for purchase of above said plot (i.e) from July 2021 onwards with 1% of SFBF on HBA.

-Sd-
Prof.[Dr.] N.S.Santhosh Kumar
Vice-Chancellor

//Forwarded/By Order//

To: ^{By leads} ~~28/7/21~~
(1) The Finance Officer, TNDALU, Chennai - 600 028.
(2) Dr.J.M.Velmurugan, Assistant Professor (S.S.), SOEL, TNDALU

Copy to: The P.S. for placing before the Hon'ble Vice-Chancellor for kind information.

Handwritten notes:
28/7/21
28/7/21

Handwritten notes:
Registrar
28/7/21
28/7/21

M
REGISTRAR
THE TAMIL NADU DR. AMBEDKAR
LAW UNIVERSITY, "POOMPOZHIL"
No.5, DR. D.G.S. DINAKARAN SALAI
CHENNAI - 600 028

VI - Governance, Leadership and Management

ESTABLISHMENT [ADMINISTRATIVE STAFF]

HOUSE BUILDING ADVANCE

For Sanctioning of the Housing Loan the University is following the norms of the Government of Tamil Nadu.

As per G.O. Ms.24, Housing and Urban Development (HBA) Department, dated 02nd February 2021.

" The Government had enhanced the ceiling of House Building Advance to State Government Employees from Rs.25,00,000/- to Rs.40,00,00/- (Rupees Forty Laksh only) and to All India Service Officers from Rs.40,00,000/- to Rs.60,00,000/- (Rupees Sixty Lakh Only)" respectively for the following:-

- (1) Partly for purchase of land and partly for construction of a house thereon, (or)
- (2) For the construction of a house, (or)
- (3) For purchase of a ready built house/flat.

Eligibility:

"University employee who has rendered 6 years of continuous regular service or who has been confirmed in a service on the date of application for the house building advance. He/She should have more than 5 years service left before retirement.

During the last five years, 8 employees were applied for House Building Advance and the same has been sanctioned and paid to the individuals.

MEDICAL ALLOWANCE:

As per the Minutes of the 150th Syndicate Meeting held 23.07.2017, the Medical Allowance of Rs.500/- have been paid to the all staff of the Tamil Nadu Dr. Ambedkar Law University.

PROMOTION:-

The University will constitute appropriate Committee for awarding promotion to the Administrative Staff subject to the fulfilment of the prescribed qualification in the respective posts and arising of vacancy. Subsequently, the Committee will recommend to the Syndicate, as per the rules of Government of Tamil Nadu and Act & Statutes of the Law University.

During the year 2020-2021, 31 Administrative Staff have been promoted as recommended by the Syndicate Sub-Committee and the same was approved by the Syndicate at its 175th Meeting held on 20.02.2021.


REGISTRAR i/c



ABSTRACT

Loans and Advances – House Building Advance – Enhancement of ceiling of House Building Advance from Rs.40.00 lakhs to Rs.60.00 lakhs for All India Service Officers and from Rs.25.00 lakhs to Rs.40.00 lakhs for State Government Employees – Orders – Issued.

HOUSING AND URBAN DEVELOPMENT (HBA.) DEPARTMENT

G.O.(Ms.)No.24

Dated: 02.02.2021

சார்வரி வருடம், தை -20

திருவள்ளூர் ஆண்டு 2052

Read: -

G.O.(Ms.)No.135, Housing and Urban Development
(HBA) Department, dated 20:06.2012.

=====

ORDER: -

In the Government order read above, the Government had enhanced the ceiling of House Building Advance to All India Service Officers from Rs.25,00,000/- to Rs.40,00,000/- and to State Government Employees from Rs.15,00,000/- to Rs.25,00,000/- respectively for the following:-

- (i) Partly for purchase of land and partly for construction of a house thereon, (or)
- (ii) for the construction of a house, (or)
- (iii) for purchase of a Ready Built House / Flat.

2. The ceiling on House Building Advance to the Government Servants was lastly revised in the year 2012. At this distance of time, considering that in the last 8 years the Schedule of Rate has doubled and cost inflation index has increased by 60%, the Government after careful examination, have decided to enhance the existing maximum ceiling of House Building Advance.

3. The Government accordingly direct that the existing ceiling of the House Building Advance to All India Service Officers and State Government Employees be enhanced as follows:-

- (1) Partly for purchase of land and partly for construction of a house thereon, or for construction of a house or for purchase of Ready Built House / Flat from Rs.40,00,000/- to Rs.60,00,000/- (Rupees sixty lakh only) to All India Service Officers;
- (2) Partly for purchase of land and partly for construction of a house thereon, or for construction of a house or for purchase of Ready Built House / Flat from Rs.25,00,000/- to Rs.40,00,000/- (Rupees forty lakh only) to Government Servants.

4. The enhanced ceiling of House Building Advance will come into force with effect from the date of issue of this order. Necessary amendment to the State Rules to regulate the grant of Advance to Government Servants for building etc., of houses will be issued separately.

5. It is also further ordered that the present ceiling of grant of House Building Advance not exceeding 75 months' Pay (Pay+ Grade Pay + D.A. + Personal Pay) be enhanced to 90 months' Pay (Pay + Grade Pay + D.A. + Personal Pay), subject to the maximum ceiling.

6. It is further clarified that,

- (i) Those who have been sanctioned House Building Advance at the old rate but not yet drawn any instalment of the advance may also be sanctioned loan as per the new ceiling either for constructions / purchase of house / flat, if eligible, by issuing an amendment to the order already issued subject to eligibility.
- (ii) All pending application for sanction of House Building Advance which have not yet been sanctioned for want of funds may be sanctioned as per the new ceiling limit now come into force.
- (iii) Those who availed House Building Advance at the old rate and not completed the construction of the house may avail the difference amount in the enhanced ceiling for construction / ready built house / flat on production of revised estimate subject to eligibility.
- (iv) In respect of Government Servants, for enlargement / improvement of existing living accommodation, the ceiling shall be 50% of the overall ceiling limit of Rs.40,00,000/-

- (v) As far as All India Service Officers are concerned, the instructions already issued in G.O.Ms.No.419, Housing and Urban Development Department, dated 26.9.1996 shall also be followed.

7. All other conditions / orders in force shall be followed for sanction of the House Building Advance.

8. Separate orders will be issued by the Government in the Finance Department regarding the rate of interest applicable for House Building Advance for 2020 -2021.

9. This order issues with the concurrence of Finance Department vide its U.O.No.33/SS(PK)/2021, Finance (Hg.&UD.) Department, Dated 01.02.2021.

(BY ORDER OF THE GOVERNOR)

D. KARTHIKEYAN
PRINCIPAL SECRETARY TO GOVERNMENT

To

All Additional Chief Secretaries / Principal Secretaries /
Secretaries to Government, Secretariat, Chennai-600 009.

All District Collectors.

All Heads of Departments.

All Departments of Secretariat, Chennai-600 009.

The Registrar General, High Court of Madras, Chennai-104.

The Accountant General-I, Chennai-600 018.

The Accountant General-I, Chennai-600 018. (By name)

The Accountant General (A&E), Chennai-35.

The Accountant General (A&E), Chennai-35 (By name)

The Accountant General (CAS), Chennai-600 009.

The Secretary to Chief Minister,

Office of the Chief Minister, Chennai-600 009.

Office of Deputy Secretary to Deputy Chief Minister, Chennai-600 009.

The Principal Private Secretary to Chief Secretary to Government,
Secretariat, Chennai-600 009.

The Private Secretary to Additional Chief Secretary to Government,
Finance Department, Chennai-600 009.

The Private Secretary to Principal Secretary to Government,
Housing & Urban Development Department, Chennai-9.

All Treasury Officers.

The Pay and Accounts Officer (North), Chennai-600 001.

The Pay and Accounts Officer (South), Chennai-600 035.

The Pay and Accounts Officer (East), Chennai-600 008.

The Pay and Accounts Officer (Secretariat), Chennai-9.
The Pay and Accounts Officer (High Court), Chennai-104.
All the Public Sector Undertakings / Boards.
The Finance (Housing/LA cell/Salaries) Department, Chennai-9.
The Secretary, Tamil Nadu Public Service Commission, Chennai-600 003.
The Legislative Assembly Secretariat, Chennai-600 009.
All sections in Housing and Urban Development Department,
Secretariat, Chennai-9.

Copy to:

The Technical Director,
National Informatics Centre,
Secretariat, Chennai-9.
(with Soft Copy to upload the G.O. in Tamil Nadu Government
Housing and Urban Development Department's website)
Stock file / Spare Copy.

// FORWARDED // BY ORDER //


SECTION OFFICER.

1/1/21



PROCEEDING OF THE VICE-CHANCELLOR
THE TAMIL NADU DR. AMBEDKAR LAW UNIVERSITY

[State University Established by Act. No.43 of 1997]
"Poompozhi", No.5, Dr. D.G.S. Dinakaran Salai, Chennai - 600 028.



PRESENT: Prof.(Dr.) N.S.Santhosh Kumar
Hon'ble Vice-Chancellor

Proceed. No.1772/Regr/Estt.(T)/A2/2021

Dt.16.06.2021

Sub : The Tamil Nadu Dr. Ambedkar Law University - Establishment - Dr.M.Vidya, Assistant Professor (S.S.) - Requisition for grant of Maternity Leave for 270 days Sanctioned - Orders issued.

Ref : 1. Email dt.06.05.2021 received from Dr.M.Vidya, Assistant Professor (S.S.)
2. G.O.(Ms) No.105. Personnel and Administrative Reforms (FR.III) Department dated 07.11.2016.

1. Sanction is hereby granted to Dr.M.Vidya, Assistant Professor (S.S.) working in the School of Excellence in Law, the Tamil Nadu Dr. Ambedkar Law University, towards maternity leave for 270 days from 31.05.2021 to 24.02.2022. She is eligible for full pay and allowances during her Maternity Leave period.
2. Certified that necessary entries are made in the Service Register.
3. Certified that as per rules in force she is eligible to avail 270 days Maternity Leave.
4. The Finance Officer is authorized to draw and pay the salary and other allowances to Dr.M.Vidya, Assistant Professor (S.S.) during her Maternity Leave period from 31.05.2021 to 24.02.2022.

-sd-

Prof.(Dr.)N.S.Santhosh Kumar
Vice-Chancellor

//Forwarded/By Order//

To: The Finance Officer, TNDALU, Chennai - 600 028.

Copy to: Dr.M.Vidya, Assistant Professor (S.S.)

DELIVERED
TAMILNADU DR. AMBEDKAR
LAW UNIVERSITY

17 JUN 2021

[Handwritten Signature]

Registrar i/c

[Handwritten Signature]
16/6/2021

REGISTRAR i/c
THE TAMIL NADU DR. AMBEDKAR
LAW UNIVERSITY, "POOMPOZHIL"
No.5, DR. D.G.S. DINAKARAN SALAI
CHENNAI - 600 028



THE TAMIL NADU DR. AMBEDKAR LAW UNIVERSITY

[State University established by Act No.43 of 1997]

"Poompozhi", No.5, Dr. D.G.S. Dinakaran Salai, Chennai - 600 028

Telephone Nos. 2464 1212 & 2464 1919; Fax: 24617996



Dr.Ranjit Oommen Abraham
Registrar i/c.

No.6021/Regr/Estt.(T)/A2/2019
dt.12.12.2019

Sub: The Tamil Nadu Dr.Ambedkar Law University - Establishment (Teaching) -
Dr.J.M.Velmurugan, Assistant Professor - Applied for 7 days of Special Casual
Leave - Sanction of Orders - Issued.

Ref: 1. Application dt.29.10.2019 received from Dr.J.M.Velmurugan, Assistant
Professor
2. Joining Letter dt.06.11.2019 received from Dr.J.M.Velmurugan, Assistant
Professor

1. Dr.J.M.Velmurugan, Assistant Professor has submitted leave application for "Special Casual Leave" for his wife's Sterilisation surgery from 30.10.2019 to 05.11.2019.
2. Permission is hereby granted "7 days of Special Casual Leave" from 26.10.2019 to 01.11.2019 alongwith suffixed public holidays on 02.11.2019 & 03.11.2019 towards his wife's sterilization surgery on 26.10.2019 and the leave availed on 04.11.2019 and 05.11.2019 is treated as Earned Leave.
3. He is eligible for full pay and allowances during the leave period. Necessary entries have been made in the Service Register of the individual.
4. The Finance Officer is authorized to draw and disburse the pay and allowances, to the individual during the leave period as mentioned above.

[Handwritten signature]
12/12/19
Registrar i/c.

To
The Finance Officer, TNDALU, Chennai

Copy to: (1) The P.S. for placing before the Hon'ble Vice-Chancellor for kind information
(2) The individual concerned

[Handwritten signature]
16/12/19

[Handwritten signature]
REGISTRAR i/c.
THE TAMIL NADU DR. AMBEDKAR
LAW UNIVERSITY, "POOMPOZHIL"
No.5, DR. D.G.S. DINAKARAN SALAI
CHENNAI - 600 028



PROCEEDINGS OF THE CONVENER COMMITTEE
EXERCISING THE POWERS AND PERFORMING THE
DUTIES OF THE VICE-CHANCELLOR



The Tamil Nadu Dr. Ambedkar Law University
[State University Established by Act. No.43 of 1997]
"Poompozhi", No.5, Dr. D.G.S. Dinakaran Salai, Chennai - 600 028.

PRESENT : Prof. (Dr.) N.S. Santhosh Kumar - Convener
Prof. (Dr.) C. Chockalingam - Member

Proceed. No.745/VCS/Estt[T]/A5/2017

Dt.13.10.2017

Sub: The Tamil Nadu Dr. Ambedkar Law University, Chennai - Teaching Establishment- Requisition made by the Faculty Members of this University - Deepavalli Festival Advance for the year 2017 - Sanctioned - Orders issued.

Ref: Requisition letters received from the Faculty Members of this University.

1. The following Faculty Members of this University have submitted their requisition letters, requesting to grant of Festival Advance of Rs.5,000/- (Rupees Five thousand only) each to celebrate the ensuing Deepavalli Festival for the year 2017.
2. Sanction is hereby accorded for drawal of a sum of Rs.30,000/- (Rupees Thirty Thousand Only) towards Festival Advance to the following Faculty Members of this University at the rate of Rs.5,000/- (Rupees Five Thousand Only) each for celebrating the ensuing Deepavalli Festival for the year 2017, which falls on 18th October 2017.

Sl. No.	Name of the Employee	Designation	Amount of Festival Advance Sanctioned
1.	Dr.K.S.Sarwani	Professor	Rs.5,000/-
2.	Thiru. P. Kannan	Assistant Professor [S.G.]	Rs.5,000/-
3.	Dr. D. Bhuvanewari	Assistant Professor [S.G.]	Rs.5,000/-
4.	Dr. Ranjit Oommen Abraham	Assistant Professor [S.S.]	Rs.5,000/-
5.	Dr. M. Sunil Gladson	Assistant Professor	Rs.5,000/-
6.	Dr. K. Paramasivam	Assistant Director of Physical Education	Rs.5,000/-
Total			Rs.30,000/-

(Rupees Thirty Five Thousand only)

3. The Festival Advance sanctioned to the aforesaid individuals will be recovered in 10 Equal Monthly Installments by deducting from their salary from the Month of November 2017.

[PTO]

REGISTRAR i/c
THE TAMIL NADU DR. AMBEDKAR
LAW UNIVERSITY, "POOMPOZHIL"
No.5, DR. D.G.S. DINAKARAN SALAI
CHENNAI - 600 028.

4. The Finance Officer is authorized to draw a total amount of Rs.30,000/- (Rupees Thirty Thousand Only) [i.e., Rs.5,000/- x 06 members] and disburse the same at the rate of Rs.5,000/- [Rupees Five thousand only] to the above-said staff members mentioned in the above-said table, through ECS;
5. to recover the same at the rate of Rs.500/- (Rupees Five Hundred only) each p.m. for 10 equal monthly instalments, by deducting from their salary from the month of November 2017.
6. The amount sanctioned in Para 2 be debited under the head of account:200005: Festival Advance.

/Sd/

Prof. (Dr.) N.S. Santhosh Kumar - Convenor
Prof. (Dr.) C. Chockalingam - Member

/Forwarded/By Order//

ok
DEPUTY REGISTRAR i/c.
18/10/17

leef
18/10/17 To:

The Finance Section
The Tamil Nadu Dr. Ambedkar Law University,
Chennai - 600 028.

REGISTRAR i/c
THE TAMIL NADU DR. AMBEDKAR
LAW UNIVERSITY, "POOMPOZHIL"
No.5, DR. B.G.S. DINAKARAN SALAI
CHENNAI - 600 028.

Submitted:

C.No.6702/Regr/Estt.(T)/A2/2018

Dt.26.10.2018

Sub: The Tamil Nadu Dr.Ambedkar Law University - Establishment - Requisition made by Teaching Staff of this University - Deepavali Festival Advance for the year 2018 - Requested - Submitted for orders - Reg.

Ref: 1. Requisition letter received from Dr.S.K.Asok Kumar, Librarian and Dr.J.M.Velmurugan, Assistant Professor
2. G.O. No.388, Finance [Salaries] Department, dated 06.11.2012.
3. Extracts of Minutes of 35th Finance Committee Meeting held on 13.12.2007
4. Extracts of Minutes of 86th Meeting of the Syndicate held on 14.12.2008

It is submitted that in the 1st reference cited, the following Teaching Staff Members of this University has submitted their requisition letters, requesting to grant of Festival Advance of Rs.5,000/- (Rupees Five Thousand only) to celebrate the ensuing Deepavali Festival for the year 2018, which falls on 6th November 2018 and to recover the same from his future salary in 10 Equal monthly instalments :

Sl. No.	Name of the Employee	Designation	Amount of Festival Advance Sanctioned
1.	Dr.S.K.Asok Kumar	Librarian	Rs.5,000/-
2.	Dr.J.M.Velmurugan	Assistant Professor	Rs.5,000/-
Total [Rupees Ten Thousand only]			Rs.10,000/-

According to the instructions issued by the Government of Tamil nadu vide reference 2nd cited for sanctioning of Festival Advance of Rs.5,000/- (Rupees Five Thousand only) each to all Employees (working of regular basis), all classes of servants without any ceiling limit irrespective of their religion can be granted Festival Advance once in a calendar year. The employees who are on Leave, temporary staff and those who are employed under the emergency provisions and not likely to be ousted are eligible to the sanction of advance. The temporary staff members are required to furnish sureties from Permanent Government Servants, or any other form of security considered adequate by the sanctioning authority.

It is submitted that the Festival Advance is being sanctioned to the Teaching and Administrative Staff Members of the Tamil Nadu Dr.Ambedkar Law University as recommended by the 35th Finance Committee and approved by the Syndicate at its 86th Meeting held on 13.12.2007 and 14.02.2008 respectively.

Further, it is certified that no recovery amount is pending towards Festival Advance from the above said employees.

Cont...2


REGISTRAR i/c
THE TAMIL NADU DR. AMBEDKAR
LAW UNIVERSITY, "POOMPOZHIL"
No.5, DR. B.G.S. DINAKARAN SALA
CHENNAI - 600 028.

It is further submitted that the above-said Staff Member is eligible to receive the Festival Advance for Deepavali Festival during this Calendar Year 2018.

Hence, it is submitted for kind consideration and orders of the Vice-Chancellor as to whether:

1. the Festival Advance of Rs.5,000/-- [Rupees Five Thousand only] ^{each} may be sanctioned to the afore-said Staff Member [as mentioned in the said table] of this University for celebrating ensuing Deepavali Festival - 2018;
2. The Finance Officer may be authorized:
 - a. to draw a total amount of Rs.10,000/- (Rupees Ten Thousand Only) and disburse the same to the above-said staff member mentioned in the above-said table, through ECS; -
 - b. to recover the same at the rate of Rs.500/- (Rupees Five Hundred only) each per month for 10 equal monthly instalments, by deducting from his salary from the month of November 2018.



For Orders Please:-

[Signature]
A.S.O. 26/10/18

[Signature]
S.O. 26/10/18

Head: 200005 - Festival Advance
18-19 Allocation: 7,00,000
So far amount utilised: 30,000
Balance: 6,70,000

A.R:u.

S.O.



[Signature]
29/10/18
Finance Officer i/c
29/10

[Signature]
29/10/18
Registrar i/c

[Signature]
30/10/2018
VICE-CHANCELLOR
[Signature]
30/10/2018



To:

The finance officer
TNDALU

[Signature]
21-10-18

REGISTRAR i/c
THE TAMIL NADU DR. AMBEDKAR
LAW UNIVERSITY, "POOMPOZHIL"
No.5, DR. B.G.S. DINAKARAN SALAI
CHENNAI - 600 028

Submitted:

C.No.6766/Reg/Estt.(T)/A2/2018
Dt.31.10.2018

Sub: The Tamil Nadu Dr.Ambedkar Law University - Establishment - Requisition made by Teaching Staff of this University - Deepavali Festival Advance for the year 2018 - Requested - Submitted for orders - Reg.

Ref: 1. Requisition letters received from the Teaching Staff Members
2. G.O. No.388, Finance [Salaries] Department, dated 06.11.2012.
3. Extracts of Minutes of 35th Finance Committee Meeting held on 13.12.2007
4. Extracts of Minutes of 86th Meeting of the Syndicate held on 14.12.2008

It is submitted that in the 1st reference cited, the following Teaching Staff Members of this University has submitted their requisition letters, requesting to grant of Festival Advance of Rs.5,000/- (Rupees Five Thousand only) to celebrate the ensuing Deepavali Festival for the year 2018, which falls on 6th November 2018 and to recover the same from his future salary in 10 Equal monthly instalments :

Sl. No.	Name of the Employee	Designation	Amount of Festival Advance Sanctioned
1.	Dr.D.Bhuvanewari	Assistant Professor (SG)	Rs.5,000/-
2.	Dr.Ranjit Oommen Abraham	Assistant Professor (SS)	Rs.5,000/-
3.	Dr.K.Paramasivam	Asst. Director of Physical Education	Rs.5,000/-
4.	Dr.M.Sunil Gladson	Assistant Professor	Rs.5,000/-
5.	Dr.A.Senthil Kumar	Assistant Professor	Rs.5,000/-
Total [Rupees Twenty Five Thousand only]			Rs.25,000/-

According to the instructions issued by the Government of Tamil nadu vide reference 2nd cited for sanctioning of Festival Advance of Rs.5,000/- (Rupees Five Thousand only) each to all Employees (working of regular basis), all classes of servants without any ceiling limit irrespective of their religion can be granted Festival Advance once in a calendar year. The employees who are on Leave, temporary staff and those who are employed under the emergency provisions and not likely to be ousted are eligible to the sanction of advance. The temporary staff members are required to furnish sureties from Permanent Government Servants, or any other form of security considered adequate by the sanctioning authority.

It is submitted that the Festival Advance is being sanctioned to the Teaching and Administrative Staff Members of the Tamil Nadu Dr.Ambedkar Law University as recommended by the 35th Finance Committee and approved by the Syndicate at its 86th Meeting held on 13.12.2007 and 14.02.2008 respectively.

Further, it is certified that no recovery amount is pending towards Festival Advance from the above said employees.

REGISTRAR i/c
THE TAMIL NADU DR. AMBEDKAR
LAW UNIVERSITY, "POOMPOZHIL"
CHENNAI

Cont...2

It is further submitted that the above-said Staff Member is eligible to receive the Festival Advance for Deepavali Festival during this Calendar Year 2018.

Hence, it is submitted for kind consideration and orders of the Vice-Chancellor as to whether:

1. the Festival Advance of Rs.5,000/-- [Rupees Five Thousand only] ^{each} may be sanctioned to the afore-said Staff Member [as mentioned in the said table] of this University for celebrating ensuing Deepavali Festival - 2018;
2. The Finance Officer may be authorized:
 - a. to draw a total amount of Rs.25,000/- (Rupees Twenty Five Thousand Only) and disburse the same to the above-said staff member mentioned in the above-said table, through ECS;
 - b. to recover the same at the rate of Rs.500/- (Rupees Five Hundred only) each per month for 10 equal monthly instalments, by deducting from his ^{net} salary from the month of November 2018.



Orders Please:-

S.O. ^{Saamy} 11/11/18

A.R.i.k

[Signature] 11/11/18

The file is initiated before the festival. Due to sudden vacation, the file can't be cleared. Finance officer i/c. Now the file has been initiated based on the Registrar i/c instruction.

To The Finance Officer
TNDACU, Chennai
[Signature] 8/11/18

^{Yes}
[Signature] 8/11/2018
Hon'ble Vice Chancellor.



REGISTRAR i/c
THE TAMIL NADU DR. AMBEDKAR
LAW UNIVERSITY, "POOMPOZHIL"
No.5, DR. D.G.S. DINAKARAN SALU
CHENNAI - 600 028



PROCEEDINGS OF THE VICE-CHANCELLOR

The Tamil Nadu Dr. Ambedkar Law University
[State University Established by Act. No.43 of 1997]
"Poompozhi", No.5, Dr. D.G.S. Dinakaran Salai, Chennai - 600 028



PRESENT : Prof.[Dr.] P. VANANGAMUDI, M.A., M.A., Ph.D.(His.), M.L., Ph.D.(Law)
Vice-Chancellor

Proceed. No.5048/Regr/Estt[T]/A5/2016

Dt.20.10.2016

Sub: The Tamil Nadu Dr. Ambedkar Law University, Chennai - Teaching Establishment- Requisition made by the Faculty Members of this University - Deepavalli Festival Advance for the year 2016 - Sanctioned - Orders issued.

Ref: Requisition letters received from the Faculty Members of this University.

1. The following Faculty Members of this University have submitted their requisition letters, requesting to grant of Festival Advance of Rs.5,000/- (Rupees Five thousand only) each to celebrate the ensuing Deepavalli Festival for the year 2016.
2. Sanction is hereby accorded for drawal of a sum of Rs.30,000/- (Rupees Thirty Thousand Only) towards Festival Advance to the following Faculty Members of this University at the rate of Rs.5,000/- (Rupees Five Thousand Only) each for celebrating the ensuing Deepavalli Festival for the year 2016, which falls on 29th October 2016.

Sl. No.	Name of the Employee	Designation	Amount of Festival Advance Sanctioned
1.	Dr. S.K. Asok Kumar	Librarian	Rs.5,000/-
2.	Thiru. D. Jaisankar	Associate Professor	Rs.5,000/-
3.	Dr. R. Srinivasan	Assistant Professor [SG]	Rs.5,000/-
4.	Dr. D. Bhuvaneswari	Assistant Professor [SG]	Rs.5,000/-
5.	Dr. K. Paramasivam	A.D.P.E.	Rs.5,000/-
6.	Tmt. P. Brinda	Assistant Professor [SS]	Rs.5,000/-
Total			Rs.30,000/-

(Rupees Thirty Thousand only)

3. Surety from temporary staff member will be obtain.
4. The Festival Advance sanctioned to the aforesaid individuals will be recovered in 10 Equal Monthly Installments by deducting from their salary from the Month of November 2016.

[PTO]

REGISTRAR i/c
THE TAMIL NADU DR. AMBEDKAR
LAW UNIVERSITY, "POOMPOZHIL"
No.5, DR. D.G.S. DINAKARAN SALAI
CHENNAI - 600 028

5. The Finance Officer is authorized to draw a total amount of Rs.30,000/- (Rupees Thirty Thousand Only) [i.e., Rs.5,000/- x 10 members] and disburse the same at the rate of Rs.5,000/- [Rupees Five thousand only] to the above-said staff members mentioned in the above-said table, through ECS;
6. to recover the same at the rate of Rs.500/- (Rupees Five Hundred only) each p.m. for 10 equal monthly instalments, by deducting from their salary from the month of November 2016.
7. The amount sanctioned in Para 2 be debited under the head of account:200005: Festival Advance.

/sd/

VICE-CHANCELLOR

DEPUTY REGISTRAR i/c.

[Signature]
20.10.16
To: The Finance Officer, TNDALU, Chennai.

[Signature]
o/c
20/10/16
20/10/2016

[Signature]
REGISTRAR i/c
THE TAMIL NADU DR. AMBEDKAR
LAW UNIVERSITY, "POOMPOZHIL"
No.5, DR. D.G.S. DINAKARAN SALAI
CHENNAI - 600 028.



PROCEEDINGS OF THE VICE-CHANCELLOR

The Tamil Nadu Dr. Ambedkar Law University
[State University Established by Act. No.43 of 1997]
"Poompozhi", No.5, Dr. D.G.S. Dinakaran Salai, Chennai - 600 028



PRESENT : Prof.[Dr.] P. VANANGAMUDI, M.A., M.A., Ph.D.(His.), M.L., Ph.D.(Law)
Vice-Chancellor

Proceed. No.5048/Regr/Estt[T]/A5/2016

Dt.26.10.2016

Sub: The Tamil Nadu Dr. Ambedkar Law University, Chennai - Teaching Establishment- Requisition made by the Finance Officer & Faculty Members of this University - Deepavalli Festival Advance for the year 2016 - Sanctioned - Orders issued.

Ref: Requisition letters received from the Finance Officer & Faculty Members of this University.

1. The following Faculty Members & Finance Officer of this University have submitted their requisition letters, requesting to grant of Festival Advance of Rs.5,000/- (Rupees Five thousand only) each to celebrate the ensuing Deepavalli Festival for the year 2016.
2. Sanction is hereby accorded for drawal of a sum of Rs.25,000/- (Rupees Twenty Five Thousand Only) towards Festival Advance to the following Faculty Members & Finance Officer of this University at the rate of Rs.5,000/- (Rupees Five Thousand Only) each for celebrating the ensuing Deepavalli Festival for the year 2016, which falls on 29th October 2016.

Sl. No.	Name of the Employee	Designation	Amount of Festival Advance Sanctioned
1.	Mr. K. Ravichandran	Finance Officer	Rs.5,000/-
2.	Thiru. P. Kannan	Assistant Professor [S.G]	Rs.5,000/-
3.	Mr. Ranjit Oommen Abraham	Assistant Professor [SS]	Rs.5,000/-
4.	Mr. M. Sunil Gladson	Assistant Professor	Rs.5,000/-
5.	Mr. J.M. Velmurugan	Assistant Professor	Rs.5,000/-
Total			Rs.25,000/-

(Rupees Twenty Five Thousand only)

3. Surety from temporary staff member will be obtained.
4. The Festival Advance sanctioned to the aforesaid individuals will be recovered in 10 Equal Monthly Installments by deducting from their salary from the Month of November 2016.

[PTO]

[Signature]
REGISTRAR i/c
THE TAMIL NADU DR. AMBEDKAR
LAW UNIVERSITY, "POOMPOZHIL"
No.5, DR. D.G.S. DINAKARAN SALAI
CHENNAI - 600 028

5. The Finance Officer is authorized to draw a total amount of Rs.25,000/- (Rupees Twenty Five Thousand Only) [i.e., Rs.5,000/- x 05 members] and disburse the same at the rate of Rs.5,000/- [Rupees Five thousand only] to the above-said staff members mentioned in the above-said table, through ECS;
6. to recover the same at the rate of Rs.500/- (Rupees Five Hundred only) each p.m. for 10 equal monthly instalments, by deducting from their salary from the month of November 2016.
7. The amount sanctioned in Para 2 be debited under the head of account:200005: Festival Advance.

/sd/

VICE-CHANCELLOR

DEPUTY REGISTRAR i/c.

ok
26/10/16
26/10/2016

To: The Finance Officer, TNDALU, Chennai.

REGISTRAR i/c
THE TAMIL NADU DR. AMBEDKAR
LAW UNIVERSITY, "POOMPOZHIL"
No.5, DR. B.G.S. DIWAKARAN SALU
CHENNAI - 600 028



PROCEEDINGS OF THE VICE-CHANCELLOR

The Tamil Nadu Dr. Ambedkar Law University
[State University Established by Act. No.43 of 1997]
"Poompozhi", No.5, Dr. D.G.S. Dinakaran Salai, Chennai - 600 028



PRESENT : Prof.[Dr.] P. VANANGAMUDI, M.A., M.A., Ph.D.(His.), M.L., Ph.D.(Law)
Vice-Chancellor

Proceed. No.5048/Regr/Estt[T]/A5/2016

Dt.26.10.2016

Sub: The Tamil Nadu Dr.Ambedkar Law University, Chennai - Teaching Establishment- Requisition made by the Faculty Members of this University - Deepavalli Festival Advance for the year 2016 - Sanctioned - Orders issued.

Ref: Requisition letters received from the Faculty Members of this University.

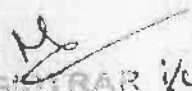
1. The following Faculty Members of this University have submitted their requisition letters, requesting to grant of Festival Advance of Rs.5,000/- (Rupees Five thousand only) each to celebrate the ensuing Deepavalli Festival for the year 2016.
2. Sanction is hereby accorded for drawal of a sum of Rs.10,000/- (Rupees Ten Thousand Only) towards Festival Advance to the following Faculty Members of this University at the rate of Rs.5,000/- (Rupees Five Thousand Only) each for celebrating the ensuing Deepavalli Festival for the year 2016, which falls on 29th October 2016.

Sl. No.	Name of the Employee	Designation	Amount of Festival Advance Sanctioned
1.	Dr. S.K. Ramani	Assistant Professor [S.G]	Rs.5,000/-
2.	Dr. D. Kannan	Assistant Professor [S.S]	Rs.5,000/-
Total			Rs.10,000/-

(Rupees Ten Thousand only)

3. Surety from temporary staff member will be obtained.
4. The Festival Advance sanctioned to the aforesaid individuals will be recovered in 10 Equal Monthly Installments by deducting from their salary from the Month of November 2016.
5. The Finance Officer is authorized to draw a total amount of Rs.10,000/- (Rupees Ten Thousand Only) [i.e., Rs.5,000/- x 02 members] and disburse the same at the rate of Rs.5,000/- [Rupees Five thousand only] to the above-said staff members mentioned in the above-said table, through ECS;

[PTO]


REGISTRAR
THE TAMIL NADU DR. AMBEDKAR
LAW UNIVERSITY, "POOMPOZHIL"
No.5, DR. D.G.S. DINAKARAN SALAI
CHENNAI - 600 028

6. to recover the same at the rate of Rs.500/- (Rupees Five Hundred only) each p.m. for 10 equal monthly instalments, by deducting from their salary from the month of November 2016.
7. The amount sanctioned in Para 2 be debited under the head of account:200005: Festival Advance.

/Sd/

VICE-CHANCELLOR

DEPUTY REGISTRAR i/c.

ole *[Signature]*
26/11/16 *[Signature]*
26/11/2016

[Signature]
26.10.16
To: The Finance Officer, TNDALU, Chennai.

[Signature]
REGISTRAR i/c
THE TAMIL NADU DR. AMBEDKAR
LAW UNIVERSITY, "POONPOZHIL"
No.5, DR. B.G.S. DINAKARAN SALAI
CHENNAI - 600 028

Submitted:

C.No.324/Regr/Estt.(T)/A2/2020
Dt.16.10.2020

Sub: The Tamil Nadu Dr.Ambedkar Law University - Establishment (Teaching) - Requisition made by Tmt.R.Vijayalakshmi, Finance Officer - Deepavali Festival Advance for the year 2020 - Requested - Submitted for orders - Reg.

- Ref: 1. Requisition letter received from by Tmt.R.Vijayalakshmi, Finance Officer
2. G.O. No.240, Finance [Salaries] Department, dated 02.08.2019.
3. Extracts of Minutes of 35th Finance Committee Meeting held on 13.12.2007
4. Extracts of Minutes of 86th Meeting of the Syndicate held on 14.12.2008

It is submitted that in the 1st reference cited, by Tmt.R.Vijayalakshmi, Finance Officer of this University has submitted requisition letter, requesting to grant Festival Advance of Rs.10,000/-- (Rupees Ten Thousand only) to celebrate the ensuing Deepavali Festival for the year 2020, which falls on 14th November 2020 and to recover the same from her future salary in 10 Equal monthly instalments.

It is further submitted that vide reference 2nd cited G.O., the Festival Advance has been enhanced from Rs.5,000/- to Rs.10,000/-.

It is submitted that the Festival Advance is being sanctioned to the Teaching and Administrative Staff Members of the Tamil Nadu Dr.Ambedkar Law University as recommended by the 35th Finance Committee and approved by the Syndicate at its 86th Meeting held on 13.12.2007 and 14.02.2008 respectively.

Further, the said Officer stated that no recovery amount is pending towards Festival Advance and the she is eligible to receive the Festival Advance for Deepavali Festival during this Calendar Year 2020.

Hence, it is submitted for kind consideration and orders of the Hon'ble Vice-Chancellor as to whether:

1. the Festival Advance of Rs.10,000/-- [Rupees Ten Thousand only] may be sanctioned to the Finance Officer of this University for celebrating ensuing Deepavali Festival - 2020;

REGISTRAR i/c
THE TAMIL NADU DR. AMBEDKAR
LAW UNIVERSITY, POONJALUR
CHENNAI

2. The Finance Officer may be authorized:

- a. to draw a amount of Rs.10,000/- (Rupees Ten Thousand Only) and disburse to the above-said officer through ECS;
- b. to recover the same at the rate of Rs.1,000/- (Rupees One Thousand only) each per month for 10 equal monthly instalments, by deducting from her salary from the month of December. 2020.

Head: 200005 - Festival Advance

For Orders Please:-

[Signature]
A.S/O. 16/10/2020

[Signature]
S.O. 16/10/2020

[Signature]
A.R.ik

A.R.ik
S.O (TA)
Fo
Reg.ik
Hon'ble V.C.

[Signature]
S.O.C (TA) 16.10.2020

[Signature]
A.R.ik
16/10

[Signature]
19/10
Reg.ik

To
The Finance Officer

lead
21/10/2020
T.N.D.A.L.U.

REGISTRAR i/c
THE TAMIL NADU DR. AMBEDKAR
LAW UNIVERSITY, "POOMPOZH."
No.5, DR. B.G.S. DINAKARAN SALA
CHENNAI - 600 028

[Signature]

Hon'ble Vice Chancellor.

[Signature]
20/10/20



Submitted:

C.No.3416/Reg/Est.(T)/A2/2020
Dt.29.10.2020

Sub: The Tamil Nadu Dr.Ambedkar Law University - Establishment - Requisition made by Teaching Staff of this University - Deepavali Festival Advance for the year 2020 - Requested - Submitted for orders - Reg.

- Ref: 1. Requisition letters received from the Teaching Staff Members
2. G.O. No.240, Finance [Salaries] Department, dated 02.08.2019.
3. Extracts of Minutes of 35th Finance Committee Meeting held on 13.12.2007
4. Extracts of Minutes of 86th Meeting of the Syndicate held on 14.12.2008

It is submitted that in the 1st reference cited, the following Teaching Staff Members of this University have submitted their requisition letters, requesting to grant Festival Advance of Rs.10,000/- (Rupees Ten Thousand only) to celebrate the ensuing Deepavali Festival for the year 2020, which falls on 14th November 2020 and to recover the same from their future salary in 10 Equal monthly instalments :

Sl. No.	Name of the Employee	Designation	Amount of Festival Advance Sanctioned
1.	Prof.(Dr.)K.S.Sarwani	Professor	Rs.10,000/- Nil
2.	Prof.(Dr.)V.Balaji	Professor	Rs.10,000/- Nil
3.	Dr.S.K.Asok Kumar	Librarian	Rs.10,000/- Nil
4.	Dr.R.Srinivasan	Associate Professor	Rs.10,000/- Nil
5.	Dr.D.Bhuvaneswari	Associate Professor	Rs.10,000/- Nil
6.	Dr.Ranjit Oommen Abraham	Assistant Professor (S.G.)	Rs.10,000/- Nil
7.	Dr.M.Sunil Gladson	Assistant Professor (S.S.)	Rs.10,000/- Nil
8.	Dr.J.M.Velmurugan	Assistant Professor (S.S.)	Rs.10,000/- Nil
9.	Dr.K.Paramasivam	Assistant Director of Physical Education (S.S.)	Rs.10,000/- Nil
		Total	Rs.90,000/-

[Rupees Ninety Thousand only]

It is further submitted that vide reference 2nd cited G.O., the Festival Advance has been enhanced from Rs.5,000/- to Rs.10,000/-.

It is submitted that the Festival Advance is being sanctioned to the Teaching and Administrative Staff Members of the Tamil Nadu Dr.Ambedkar Law University, as recommended by the 35th Finance Committee and approved by the Syndicate at its 86th Meeting held on 13.12.2007 and 14.02.2008 respectively.

Further, the faculty members stated that no recovery amount is pending towards Festival Advance.

Cont...2

REGISTRAR i/c
THE TAMIL NADU DR. AMBEDKAR
LAW UNIVERSITY, "POOMPOZHIL"
No.5, DR. B.G.S. DINAKARAN SALAI
CHENNAI - 600 026

It is further submitted that the above-said Staff Members are eligible to receive the Festival Advance for Deepavali Festival during this Calendar Year 2020.

Hence, it is submitted for kind consideration and orders of the Hon'ble Vice-Chancellor as to whether:

1. the Festival Advance of Rs.90,000/-- [Rupees Ninety Thousand only] may be sanctioned to the afore-said Staff Members [as mentioned in the said table] of this University for celebrating ensuing Deepavali Festival - 2020;
2. The Finance Officer may be authorized:
 - a. to draw a total amount of Rs.90,000/-- [Rupees Ninety Thousand only] and disburse a sum of Rs.10,000/- (Rupees Ten Thousand only) to the above-said staff members mentioned in the above-said table, through ECS;
 - b. to recover the same at the rate of Rs.1,000/- (Rupees One Thousand only) each per month for 10 equal monthly instalments, by deducting from their salary from the month of December 2020.

For Orders Please:-

Ally
A.S.O. 29/10/2020

(W)
[S.O.]

The boy
A.R. i/c. 29/10/20

BM
29.10.2020
S.O (IA)

S.O.
A.R. i/c.
T.O.
V.C.

R.O.
R.O. 29/10/20

No recovery is
Pending of
29/10/20

Raj
29/10/20
Raj i/c

To
The Finance Officer

leela
31/10/2020
TNDALU.

REGISTRAR i/c
THE TAMIL NADU DR. AMBEDKAR
LAW UNIVERSITY, "POONPOZHIL"
NO.5, DR. D.G.S. DINAKARAN SALAI
CHENNAI - 600 028

Punoff

Hon'ble Vice Chancellor
Ally
29/10/20



Submitted:

C.No.5524/Regr/Estt.(T)/A2/2019
Dt.10.10.2019

Sub: The Tamil Nadu Dr.Ambedkar Law University - Establishment - Requisition made by Teaching Staff of this University - Deepavali Festival Advance for the year 2019 - Requested - Submitted for orders - Reg.

Ref: 1. Requisition letters received from the Teaching Staff Members
2. G.O. No.240, Finance [Salaries] Department, dated 02.08.2019.
3. Extracts of Minutes of 35th Finance Committee Meeting held on 13.12.2007
4. Extracts of Minutes of 86th Meeting of the Syndicate held on 14.12.2008

It is submitted that in the 1st reference cited, the following Teaching Staff Members of this University has submitted their requisition letters, requesting to grant Festival Advance of Rs.10,000/- (Rupees Ten Thousand only) to celebrate the ensuing Deepavali Festival for the year 2019, which falls on 27th October 2019 and to recover the same from their future salary in 10 Equal monthly instalments :

Sl. No.	Name of the Employee	Designation	Amount of Festival Advance Sanctioned
1.	Prof.(Dr.) K.Sarwani	Professor	Rs.10,000/-
2.	Dr.S.K.Asok Kumar	Librarian	Rs.10,000/-
3.	Dr.Ranjit Oommen Abraham	Assistant Professor (S.S.)	Rs.10,000/-
4.	Dr.D.Kannan	Assistant Professor (S.S.)	Rs.10,000/-
5.	Dr.M.Sunil Gladson	Assistant Professor	Rs.10,000/-
6.	Dr.J.M.Velmurugan	Assistant Professor	Rs.10,000/-
7.	Dr.K.Paramasivam	ADPE	Rs.10,000/-
Total			Rs.70,000/-

[Rupees Seventy Thousand only]

It is further submitted that vide reference 2nd cited G.O., the Festival Advance has been enhanced from Rs.5,000/- to Rs.10,000/-.

It is submitted that the Festival Advance is being sanctioned to the Teaching and Administrative Staff Members of the Tamil Nadu Dr.Ambedkar Law University as recommended by the 35th Finance Committee and approved by the Syndicate at its 86th Meeting held on 13.12.2007 and 14.02.2008 respectively.

Further, the faculty members stated that no recovery amount is pending towards Festival Advance.

Cont...2

REGISTRAR i/c
THE TAMIL NADU DR. AMBEDKAR
LAW UNIVERSITY, "POOMPOZHIL"
No.5, DR. B.G.S. DINAKARAN SALAI
CHENNAI - 600 028

It is further submitted that the above-said Staff Member is eligible to receive the Festival Advance for Deepavali Festival during this Calendar Year 2019.

Hence, it is submitted for kind consideration and orders of the Hon'ble Vice-Chancellor as to whether:

1. the Festival Advance of Rs.10,000/-- [Rupees Ten Thousand only] may be sanctioned to the afore-said Staff Member [as mentioned in the said table] of this University for celebrating ensuing Deepavali Festival - 2019;
2. The Finance Officer may be authorized:
 - a. to draw a total amount of Rs.70,000/- (Rupees Seventy Thousand Only) and disburse the same to the above-said staff member mentioned in the above-said table, through ECS;
 - b. to recover the same at the rate of Rs.1,000/- (Rupees One Thousand only) each per month for 10 equal monthly instalments, by deducting from their salary from the month of November 2019.

Head - 200005 - Festival Advance	
19-20 Allocation:	7,00,000
Surplus available, till 11.10.19	6,70,000
Balance	<u>30,000</u>

For Orders Please:-

[Signature]
10/10/19

[Signature]
S.O.

[Signature]
11.10.19
S.O. (I.A)

No recovery pending against the person mentioned above
[Signature]
11/10

[Signature]
4/10/19
F.O.

S.O.
F.O. (I.A)
S.O. (Admin)
Regt. i/c
V.C.

To
The Finance Officer
INDALU, Chennai

REGISTRAR i/c
THE TAMIL NADU DR. AMBEDKAR
LAW UNIVERSITY, "POORPOOTHI"
No.5, DR. D.G.S. DIMAKARAN SALAI
CHENNAI - 600 028

[Signature]
10/10/19
Regt. i/c
[Signature]
10/10/19

[Signature]
17/10/19

[Signature]
17/10/19

HON'BLE VICE-CHANCELLOR

[Signature]
17/10/19



Submitted:

C.No.5730/5691/Reg/Estt.(T)/A2/2019

Dt.15.10.2019

Sub: The Tamil Nadu Dr.Ambedkar Law University - Establishment - Requisition made by Teaching Staff of this University - Deepavali Festival Advance for the year 2019 - Requested - Submitted for orders - Reg.

Ref: 1. Requisition letters received from the Teaching Staff Members
2. G.O. No.240, Finance [Salaries] Department, dated 02.08.2019.
3. Extracts of Minutes of 35th Finance Committee Meeting held on 13.12.2007
4. Extracts of Minutes of 86th Meeting of the Syndicate held on 14.12.2008

It is submitted that in the 1st reference cited, the following Teaching Staff Members of this University have submitted their requisition letters, requesting to grant Festival Advance of Rs.10,000/- (Rupees Ten Thousand only) to celebrate the ensuing Deepavali Festival for the year 2019, which falls on 27th October 2019 and to recover the same from their future salary in 10 Equal monthly instalments :

Sl. No.	Name of the Employee	Designation	Amount of Festival Advance Sanctioned
1.	Prof.(Dr.) V.Balaji	Professor	Rs.10,000/-
2.	Dr.D.Bhuvaneshwari	Assistant Professor (S.S.)	Rs.10,000/-
3.	Dr.P.Brinda	Assistant Professor (S.S.)	Rs.10,000/-
Total			Rs.30,000/-

[Rupees Thirty Thousand only]

It is further submitted that vide reference 2nd cited G.O., the Festival Advance has been enhanced from Rs.5,000/- to Rs.10,000/-.

It is submitted that the Festival Advance is being sanctioned to the Teaching and Administrative Staff Members of the Tamil Nadu Dr.Ambedkar Law University as recommended by the 35th Finance Committee and approved by the Syndicate at its 86th Meeting held on 13.12.2007 and 14.02.2008 respectively.

Further, the faculty members stated that no recovery amount is pending towards Festival Advance.

Cont...2

REGISTRAR i/c
THE TAMIL NADU DR. AMBEDKAR
LAW UNIVERSITY, "POOMPOZHIL"
No.5, DR. B.G.S. DINAKARAN BALAI
CHENNAI - 600 028

It is further submitted that the above-said Staff Member ^{are} is eligible to receive the Festival Advance for Deepavali Festival during this Calendar Year 2019.

Hence, it is submitted for kind consideration and orders of the Hon'ble Vice-Chancellor as to whether:

1. the Festival Advance of Rs.10,000/-- [Rupees Ten Thousand only] may be sanctioned to the afore-said Staff Member, [as mentioned in the said table] of this University for celebrating ensuing Deepavali Festival - 2019;
2. The Finance Officer may be authorized:
 - a. to draw a total amount of Rs.30,000/- (Rupees ~~Thirty~~ ^{iv}Thousand Only) and disburse the same to the above-said staff member mentioned in the above-said table, through ECS;
 - b. to recover the same at the rate of Rs.1,000/- (Rupees One Thousand only) each per month ~~for~~ ⁱⁿ 10 equal monthly instalments, by deducting from their salary from the month of November 2019.

Head: 20005 - Festival Advance
 17-20 Allocation: 7,00,000
 So far unutilized bal. 7,00,000
 Actual NIL

For Orders Please:-

[Signature]
 S.O. 16/10/19

[Signature]
 S.O. 16/10/19

[Signature]
 S.O. (P.O.) 16.10.19

There is no Pending received against the name mentioned above
 k
 17/10

[Signature]
 F.O. 17/10/19

S.O.
 SO (P.O.)
 F.O.
 Regr. i/c
 VC

T

[Signature]
 REGISTRAR i/c
 THE TAMIL NADU DR. AMBEDKAR
 LAW UNIVERSITY, "POOAMPZHIL"
 No. 2, DR. D.G.S. DINAKARAN SALAI
 CHENNAI - 600 028

[Signature]
 Regr. i/c
 18/10/19

To
 F.O. *[Signature]*
 18/10/19
 5-30 p.m.
 TNDALU



[Signature]
 18/10/19
 HON'BLE VICE-CHANCELLOR

[Signature]
 18/10/19

Submitted:

C.No.5790/Reg/Estt.(T)/A2/2019
Dt.22.10.2019

Sub: The Tamil Nadu Dr.Ambedkar Law University - Establishment - Requisition made by Teaching Staff of this University - Deepavali Festival Advance for the year 2019 - Requested - Submitted for orders - Reg.

- Ref: 1. Requisition letters received from the Teaching Staff Members
2. G.O. No.240, Finance [Salaries] Department, dated 02.08.2019.
3. Extracts of Minutes of 35th Finance Committee Meeting held on 13.12.2007
4. Extracts of Minutes of 86th Meeting of the Syndicate held on 14.12.2008

It is submitted that in the 1st reference cited, the following Teaching Staff Members of this University have submitted their requisition letters, requesting to grant Festival Advance of Rs.10,000/- (Rupees Ten Thousand only) to celebrate the ensuing Deepavali Festival for the year 2019, which falls on 27th October 2019 and to recover the same from their future salary in 10 Equal monthly instalments :

Sl. No.	Name of the Employee	Designation	Amount of Festival Advance Sanctioned
1.	Dr.R.Srinivasan	Assistant Professor (S.G.)	Rs.10,000/-
2.	Thiru.P.Kannan	Assistant Professor (S.G.)	Rs.10,000/-
Total			Rs.20,000/-

[Rupees Twenty Thousand only]

It is further submitted that vide reference 2nd cited G.O., the Festival Advance has been enhanced from Rs.5,000/- to Rs.10,000/-.

It is submitted that the Festival Advance is being sanctioned to the Teaching and Administrative Staff Members of the Tamil Nadu Dr.Ambedkar Law University as recommended by the 35th Finance Committee and approved by the Syndicate at its 86th Meeting held on 13.12.2007 and 14.02.2008 respectively.

Further, the faculty members stated that no recovery amount is pending towards Festival Advance.

Cont.:2

REGISTRAR i/c
THE TAMIL NADU DR. AMBEDKAR
LAW UNIVERSITY, POOMPOZHIL
No.5, DR. B.G.S. DINAKARAN SALAI
CHENNAI - 600 028.

It is further submitted that the above-said Staff Members are eligible to receive the Festival Advance for Deepavali Festival during this Calendar Year 2019.

Hence, it is submitted for kind consideration and orders of the Hon'ble Vice-Chancellor as to whether:

1. the Festival Advance of Rs.20,000/-- [Rupees Twenty Thousand only] may be sanctioned to the afore-said Staff Members [as mentioned in the said table] of this University for celebrating ensuing Deepavali Festival - 2019;
2. The Finance Officer may be authorized:
 - a. to draw a total amount of Rs.20,000/- (Rupees Twenty Thousand Only) and disburse a sum of Rs.10,000/- (Rupees Ten Thousand only) to the above-said staff members mentioned in the above-said table, through ECS;
 - b. to recover the same at the rate of Rs.1,000/- (Rupees One Thousand only) each per month for 10 equal monthly instalments, by deducting from their salary from the month of November 2019.

For Orders Please:-

[Signature]
S.O. 22/10/19

[Signature]
S.O. 22/10/19

Head - 200065 - Festival Advance
 19. 20 Allocation 7,00,000
 Softly available to be 7,25,000
 Reappropriation fund may be 20,000
 Considered for sanction of Festive
[Signature]
 22.10.19
 S.O. (F.O.)

V.O.
 O (F.O.)
 B
 V. Srik
 VC.

[Signature]
S.O. 22/10/19

[Signature]
Regd. (F.O.)
 22/10/2019

REGD. OFFICE
 THE TAMIL NADU DR. AMBEDKAR
 LAW UNIVERSITY, POOMPOZH
 No.5, DR. B.G.S. DINAKARAN SALAI
 CHENNAI - 600 028.



[Signature]
 24/10/19
 Hon'ble Vice-Chancellor
 To
[Signature]
 24/10/19

U.O. Note:

C.No.3471/Regr/Esst(T)/A2/2021
dt.15.09.2021

Sub: The Tamil Nadu Dr.Ambedkar Law University, Chennai - Establishment (Teaching) - Details with attestation as requested by IQAC for getting NAAC "Accreditation" - Self Study Report - Forwarded - Reg.

I am forwarding herewith the details pertaining to Criterion-VI with the attested copies of the following documents as requested by IQAC for preparation of Self Study Report.

1. Details of "Deepavalli Festival Advance" for the year 2016-2017:

- (a) Proceed. No.5048/Regr/Esst[T]/A5/2016 dt.20.10.20216 - Rs.30,000/-
- (b) Proceed. No.5048/Regr/Esst[T]/A5/2016 dt.26.10.20216 - Rs.25,000/-
- (c) Proceed. No.5048/Regr/Esst[T]/A5/2016 dt.26.10.20216 - Rs.10,000/-

2. Details of "Deepavalli Festival Advance" for the year 2017-2018:

- (a) Proceed. No.745/VCS/Esst[T]/A5/2017 dt.13.10.20217 - Rs.30,000/-

3. Details of "Deepavalli Festival Advance" for the year 2018-2019:

- (a) Note Order No.6702/Regr/Esst[T]/A2/2018 dt.26.10.2018 - Rs.10,000/-
- (b) Note Order No.6766/Regr/Esst[T]/A2/2018 dt.31.10.2018 - Rs.25,000/-

4. Details of "Deepavalli Festival Advance" for the year 2019-2020:

- (a) Note Order No.5524/Regr/Esst[T]/A2/2019 dt.10.10.2019 - Rs.70,000/-
- (b) Note Order No.5730/5691/Regr/Esst[T]/A2/2019 dt.15.10.2019 - Rs.30,000/-
- (c) Note Order No.5790/Regr/Esst[T]/A2/2019 dt.22.10.2019 - Rs.20,000/-

5. Details of "Deepavalli Festival Advance" for the year 2019-2021:

- (a) Note Order No.3155/Regr/Esst[T]/A2/2020 dt.16.10.2020 - Rs.10,000/-
- (b) Note Order No.3416/Regr/Esst[T]/A2/2020 dt.29.10.2020 - Rs.90,000/-


REGISTRAR i/c.

To: The Co-ordinator, IQAC, TNDALU, Chennai.

Copy to: Dr.Lucky George, Member, Governance, Leadership & Management Committee, IQAC, Assistant Professor [S.G], SOEL, TNDALU.

13.1 Appointment - 2015-2021

The Tamil Nadu Dr. Ambedkar Law University is proposed to issue newspaper notification under direct recruitment for the various Administrative posts on regular basis shortly.

- List enclosed. [Annexure - II]

Promotion:- 2015-2021

- List enclosed [Annexure - III]

Welfare Measures for Administrative Staff Members

For Sanctioning of the Housing Loan the University is following the norms of the Government of Tamil Nadu.

Detail of House Building Advance [Sanctioned to the Administrative Staff]

Sl.No.	Name	Designation	Sanctioned Year	Amount Rs.
1.	Thiru. K.V. Satheeb Kumar	Record Clerk	2017	14,56,350/-
2.	Thiru. M. Egwin Reni	A.S.O.	2018	25,00,000/-
2.	Thiru. I. Selvakumar	A.S.O.	2018	17,00,000/-
2.	Thiru. D. Manibalan	Assistant	2018	25,00,000/-
	Thiru. T. Boopathi	Assistant	2018	14,50,000/-
3.	Thiru. I.G. Alex	Record Clerk	2018	14,50,000/-
4.	Thiru. T. Rajendran	Office Assistant	2019	23,59,350/-
5.	Thiru. R. Ehashamuddin	Office Assistant	2021	12,00,000/-

- Letters enclosed

New Health Insurance Scheme

New Health Insurance Scheme Details of Teaching and Administrative Staff [2015-2021]

Sl.No.	Year	No. of. Staff	Amount Sanctioned (Rs.)
1.	2015-2016	96	Rs.2,03,616.00
2.	2016-2017	117[99+18]	[2,39,085+39,646]=Rs.2,78,731.00
3.	2017-2018	114[113+1]	[2,80,014.00+826]=Rs.2,80,840.00
4.	2018-2019	113	Rs.2,78,156.00
5.	2019-2020	109	Rs.2,76,533.00
6.	2020-2021	108	Rs.2,73,371.00
7.	2021-2022	107	Rs.4,53,474.00

Letters enclosed

REGISTRAR i/c
12/5/2024



PROCEEDINGS OF THE CONVENOR COMMITTEE

Exercising powers and performing the duties of the Vice-Chancellor
THE TAMIL NADU DR. AMBEDKAR LAW UNIVERSITY

"Poompuzhhi", 5, Dr. D.G.S. Dinakaran Salai, Chennai - 600 078



PRESENT: (1) Prof.(Dr.) N.S.Santhosh Kumar, Convenor
(2) Prof.(Dr.) C.Chockalingam, Member
(3) Prof.(Dr.) A.Raghnadha Reddy, Member

Procee.No.5374/Regr/Estt./B2/2016

Dt.03.07.2017

Sub: The Tamil Nadu Dr. Ambedkar Law University - Establishment -
Thiru.K.V.Satheeb Kumar, Record Clerk - House Building Advance for
constructing house - Sanctioned - Releasing of 1st instalment - Orders issued.

Ref: 1. Letter dt.02.01.2014 received from Thiru.K.V.Satheeb Kumar, Record Clerk,
TNDALU, Chennai alongwith House Building Advance Application
2. This Office Note C.No.5374/Regr/Estt./B2/2016, dt.26.09.2016
3. Minutes of the 70th Finance Committee Meeting held on 27.03.2017
4. Minutes of the 150th Meeting of the Syndicate held on 27.03.2017

1. Thiru.K.V.Satheeb Kumar working as Record Clerk of the Tamil Nadu Dr. Ambedkar Law University has applied for House Building Advance for construction of house at Re.Sy.No.756/10B, 2C, Thiruvattar Village, Thiruvattar Town Panchayat under the rules regulating the grant of house building advance.
2. The Head of Office under whom the individual is employed has scrutinized the application and recommended for the sanction of Rs.14,56,350/- (Rupees Fourteen Lakhs Fifty Six Thousand Three Hundred and Fifty only).
3. The Finance Officer of this University accepts the recommendation of the Head of Office and fixed the advance of Rs.14,56,350/- (Rupees Fourteen Lakhs Fifty Six Thousand Three Hundred and Fifty only), the amount to which the Head of Office recommended the applicant is found eligible considering his repaying capacity.
4. Sanction is hereby accorded for grant of Rs.14,56,350/- (Rupees Fourteen Lakhs Fifty Six Thousand Three Hundred and Fifty only) to Thiru.K.V.Satheeb Kumar, Record Clerk, subject to the conditions that:
5. He produces the following documents.
 - a. Original Sale Deed for the land dated 7th July 2009, Floor Area: 789.89 sq.ft.(73.41 sq.m), Plinth Area : 996.91 sq.ft.(92.65 sq.m), Planning Permit No.111/13-14, dt.13.03.2014
 - b. An agreement to be Executed at the time of Drawing an advance by a State Government Servant for Building etc., of House in Form No.5 prescribed under the Rule 5 [1] [2] [3]. [Submitted by Thiru.K.V.Satheeb Kumar, Record Clerk]
 - c. Original undertaking of Thiru.K.V.Satheeb Kumar, Record Clerk, for deduction of principal amount in monthly instalments from his salary, by this University.

REGISTRAR

THE TAMIL NADU DR. AMBEDKAR
LAW UNIVERSITY, "POOMPZHIL"
No.5, 1st B.G.S. DINAKARAN SALAI,
CHENNAI - 600 078

Scanned with CamScanner

- d. Original undertaking of Thiru.K.V.Satheeb Kumar, Record Clerk, to repay amount together with interest thereon during his service period from his pay and DCRG.
- e. Government Pleader Opinion (Original)
- f. An encumbrances certificate of the property from the concerned Sub-Registrar from the date of sanction.
- g. A certificate obtained from the Controlling Officer to the effect that no disciplinary action is pending against him.
- h. A Certificate obtained from the concerned local authority to the effect that the building plan has got renewed for the current period.
- i. A certificate obtained from the Head of Office to the effect that necessary entries regarding the sanction of House Building Advance have been made in the Service Register.
- j. The Sub-Account number in which the pay is drawn.
- k. The permission proceedings of the Head of Department for the construction.
6. The rate of interest for repayment of the House Building Advance is fixed at a flat rate of 9% per annum.

7. Sanction was accorded towards House Building Advance of Rs.14,56,350/- (Rupees Fourteen Lakhs Fifty Six Thousand Three Hundred and Fifty only) to Tmt.K.V.Satheeb Kumar, Record Clerk to be disbursed in two instalments as follows:
- | | |
|-------------------------------|-----------------------|
| 1. 1 st instalment | Rs.7,28,175/- |
| 2. 2 nd instalment | Rs.7,28,175/- |
| Total | Rs.14,56,350/- |

Re.Sy.No.756/10B, 2C, Thiruvattar Village, Thiruvattar Town Panchayat under the rules regulating the grant of house building advance to Government Servants.

8. As per G.O. Ms. 1546, Industries, Labour and Co-operation (Housing), dated 23rd March 1960 and amended from time to time:

The House Building Advance sanctioned to Government Servants for construction of house / for enlargement of house involving ground floor and first floor be disbursed in two instalments as given below:

[1]	First instalment -	50% of the sanctioned amount	For bringing the construction upto roof level of first floor
[2]	Second instalment -	50% of the sanctioned amount	After roof level for completion of construction.

- a. Under rule 5(2)(i) of the rules regulating the grant of advance of State Government Servants for HBA of the 1st instalment of Rs.7,28,175/- (Rupees Seven Lakhs Twenty Eight Thousand One Hundred and Seventy Five only) will be payable to the individual for construction of House upto roof level of first floor after his executing an agreement

in the prescribed Form No.5 (in duplicate) on production of original sale deed / copy of lease cum sale agreement S.R. entry Certificate and also satisfying the conditions stipulated in para 2.

- b. Under rule 5(2) of the said rules the 2nd instalment of Rs.7,28,175/- (Rupees Seven Lakhs Twenty Eight Thousand One Hundred and Seventy Five only) will be payable to the loanee when the construction of the house reached the roof level of first floor certified by a licensed Surveyor / Engineer, S.R. entry Certificate, Utilisation Certificate and Mortgage deed in Form 3. The Head of Office of the Loanee should also inspect the building under reference and furnish a certificate stating that the stage of the construction of the house. The Head office should also furnish S.R. entry certificate for the drawal and disbursement of HBA. She must also furnish the date of disbursement of the amount.
9. The instalments of the advance should not be drawn without getting release orders from the University.
10. The construction of the house should be completed within eighteen months from the date of drawal of the 1st instalment. The advance will be recovered in 180 monthly instalments and then interest recovered in not more than 60 monthly instalments. The recovery should commence from the month following the month of occupation or completion or the 18th month after the date on which the first instalment of the advance is paid to the individual, whichever is earlier.
11. The interest will be calculated by the Head of Office just before the last but two instalments of the Principal have been recovered. The recovery of interest should commence from the next month after completion of recovery of the said advance and the balance if any will be recovered in one lumpsum from the DCRG.
12. A sum of Rs.81/- (Rupees Eighty One only) each p.m. may be recovered from the salary of the individual from the month in which recover of HBA commences towards subscription to enroll Loanee as a member in the Tamil Nadu Government Employees House Building Advance Special Family Benefit Fund Scheme.
13. In case the University employee retires before the repayment of the entire amount of advance and interest thereon for any reason of resignation etc., the outstanding advance amount including the interest shall be recovered from the DCRG in one lumpsum. Any failure on his part of the Government Servant concerned of his successors to repay the advance for any reason of whatsoever will entail the Government to enforce and take such other measures to effect recovery of the outstanding amount.
14. The University employee will not be eligible to obtain any further loan from any Co-operative Society or from any other sources on account of the house property.
15. The house constructed shall be insured with any one of the insurance companies mentioned below against fire, flood and cyclone.
 - a. General Insurance Corporation of India
 - b. National Insurance Company Limited
 - c. New India Insurance Company Limited
 - d. Oriental Fire and General Insurance Co., Ltd.,
 - e. United India Fire and General Insurance Company Ltd.,

16. For a sum of Rs.14,56,350/- (Rupees Fourteen Lakhs Fifty Six Thousand Three Hundred and fifty only) within a period of three months after completion of construction and the policy kept alive till the entire advance and the interest thereon are repaid to the University.
17. The expenditure shall be debited to the Head of Account HBA (Budget Code: 200007) to University servants etc., House Building Advance Scheme in "BE - 2016-2017".
18. The Finance Officer is authorized to draw and disburse the advance amount of Rs.7,28,175/- (Rupees Seven Lakhs Twenty Eight Thousand One Hundred and Seventy Five only) towards 1st instalment to Thiru.K.V.Satheeb Kumar, Record Clerk through ECS
19. The Principal amount will be recovered in 180 equal monthly installments [i.e., Rs.8,091/- x 180 months] from the above-mentioned individual's salary from the month following the month of occupation or completion or the 18th month after the date on which the first instalment of the advance is paid to the individual, whichever is earlier.
20. The Interest amount as per G.O. Ms. No.445, Finance [Loan and Advances Cell] Department dated 10.09.2009 of House Building advance may be recovered immediately after completion of recovery of principal amount.

-sd-
Member, Member, Convenor

//Forwarded /By Order//

To: The Finance Officer, TNDALU, Chennai - 600 028.
Copy to: The individual concerned

Deputy Registrar

REGISTRAR
THE TAMIL NADU DR. AMBEDKAR
LAW UNIVERSITY, "POOMPOMMAL"
No.3, DR. B.G.S. DINAKARAN SALAI
CHENNAI - 600 026



PROCEEDINGS OF THE CONVENOR COMMITTEE
Exercising powers and performing the duties of the Vice-Chancellor
THE TAMIL NADU DR. AMBEDKAR LAW UNIVERSITY



"Coimbatore" 5, Dr. D.G.S. Dirakaram Salai, Chennai - 605 028

PRESENT: (1) Prof.(Dr.) N.S.Santhosh Kumar, Convenor
(2) Prof.(Dr.) C.Chockalingam, Member

Procee.No.5374/Regr/Estt./B2/2017

04.10.2017

Sub: The Tamil Nadu Dr.Ambedkar Law University - Establishment - Advances - House Building Advance - Advance of Rs.14,56,350/- Sanction of to Thiru.K.V.Satheeb Kumar, Record Clerk for construction of house - 1st instalment released - Construction reached the roof level of 1st Floor - Constitution of Committee to inspect the building for release of 2nd instalment - Report submitted by the Committee - Execution of Mortgage Deed - Releasing of 2nd instalment - Orders issued.

- Ref:
1. G.O. Ms. No.445, Finance (Loans and Advances Cell) Dept., dt.10.09.09
 2. Letter dt.02.01.2014 received from Thiru.K.V.Satheeb Kumar, Record Clerk, TNDALU, Chennai alongwith House Building Advance Application
 3. This Office Note C.No.5374/Regr/Estt./B2/2016, dt.26.09.2016
 4. This Office Proceed.No.5374/Regr/Estt./B2/2016, dt.03.07.2017
 5. Letter dt.04.07.2017 received from Thiru.K.V.Satheeb Kumar, Record Clerk (Original documents - Settlement Deed & Encumbrance)
 6. Letter dt.27.07.2017 received from Thiru.K.V.Satheeb Kumar, Record Clerk (Certificate of Surveyor)
 7. Proceeding No.5374/Regr/Estt./B2/2017 dt.08.09.2017 (Constitution of Insp.Committee)
 8. Inspection Committee Report dt.11.09.2017
 9. Original Mortgage Deed Document No.1995/2017 dt.16.08.2017
 10. This Office Note No.5374/Regr/Estt./B2/2017, dt....09.2017 [Sanction of 2nd instalment]

1. Thiru.K.V.Satheeb Kumar, Record Clerk, has applied for "House Building Advance" of Rs.14,56,350/- to construct a house at Re.Sy.No.756/10B2C of Thiruvattar (Kulasekharam 'B') Village in Thiruvattar Town Panchayat Kalkulam Taluk, K.K. District.
2. The House Building Advance of Rs.14,56,350/- (Rupees Fourteen Lakhs Fifty Six Thousand Three Hundred and Fifty only) was sanctioned and a sum of Rs.7,28,175/- [Rupees Seven Lakhs Twenty Eight Thousand One Hundred and Seventy Five only] was released as 1st instalment towards construction of House upto roof level of first floor to Thiru.K.V.Satheeb Kumar, Record Clerk, vide this Office Proceedings 4th cited
3. As per G.O. Ms. 1546, Industries, Labour and Co-operation (Housing), dated 23rd March 1960 and amended from time to time:
The House Building Advance sanctioned to Government Servants for construction of house / for enlargement of house involving ground floor and first floor be disbursed in two instalments as given below:

[1]	First instalment -	50% of the sanctioned amount	For bringing the construction upto roof level of first floor
[2]	Second instalment -	50% of the sanctioned amount	After roof level for completion of construction.

As per Rules the 2nd instalment of Rs.7,28,175/- [Rupees Seven Lakhs Twenty Eight Thousand One Hundred and Seventy Five only] will be payable to the loanee when the construction of the house reached the roof level of first floor certified by a licensed Surveyor / Engineer, S.R. entry Certificate, Utilisation Certificate and Mortgage deed in Form 3. The Head of Office of the Loanee should also inspect the building under reference and furnish a certificate stating that the stage of the construction of the house. The Head office should also furnish S.R. entry certificate for drawal and disbursement of HBA. He must also furnish the date of disbursement of the amount.

4. He produced the following documents.
 - a. An agreement to be Executed at the time of Drawing an advance by a State Government Servant for Building etc., of House in Form No.5 prescribed under the Rule 5 [1] [2] [3]. [Submitted by Thiru.K.V.Satheeb Kumar]
 - b. Original undertaking of Thiru.K.V.Satheeb Kumar, for deduction of principle amount in monthly instalments from his salary, by this University.
 - c. Original undertaking of Thiru.K.V.Satheeb Kumar, to repay amount together with interest thereon during his service period itself from his pay and terminal benefits.
 - d. Mortgage Deed dt.16.08.2017
5. Based on the Report of Inspection Committee the 2nd instalment of Rs.7,28,175/- [Rupees Seven Lakhs Twenty Eight Thousand One Hundred and Seventy Five only] is hereby released.
6. The rate of interest for repayment of the House Building Advance is fixed at a flat rate of 9% per annum
7. The interest on HBA shall be recovered immediately after completion of recovery of principal amount in not more than 60 monthly instalments at a flat rate of 9% per annum.
8. The interest will be calculated by the Head of Office just before the last but two instalments of the Principal have been recovered. The recovery of interest should commence from the next month after completion of recovery of the said advance and the balance if any will be recovered in one lumpsum from the terminal benefits.
9. In case the individual retires before the repayment of the entire amount of advance and interest thereon for any reason of resignation etc., the outstanding advance amount including the interest shall be recovered from the terminal benefits in one lumpsum. Any failure on part of the individual concerned or his successors to repay the advance for any reason of whatsoever, will entail the University to enforce and take such other measures to effect recovery of the outstanding amount.
10. The individual concerned will not be eligible to obtain any further loan from any Co-operative Society or from any other sources on account of the house property.

11. The house constructed shall be insured with any one of the insurance companies mentioned below against fire, flood and cyclone.

- a. General Insurance Corporation of India
- b. National Insurance Company Limited
- c. New India Insurance Company Limited
- d. Oriental Fire and General Insurance Co., Ltd.,
- e. United India Fire and General Insurance Company Ltd.,

12. For a sum of Rs.14,56,350/- (Rupees Fourteen Lakhs Fifty Six Thousand Three Hundred and Fifty only) within a period of three months after completion of construction and the policy kept alive till the entire advance and the interest thereon are repaid to the University.

13. The expenditure shall be debited to the Head of Account HBA [Budget Code: 200007] to University servants etc., House Building Advance Scheme in "BE 2017-2018".

14. The Finance Officer is authorized to draw and disburse the advance amount of Rs.7,28,175/- [Rupees Seven Lakhs Twenty Eight Thousand One Hundred and Seventy Five only] towards 2nd instalment of House Building Advance for completion of construction work of house, to Thiru.K.V.Satheeb Kumar, Record Clerk by way of ECS.

15. The construction of the house should be completed within eighteen months from the date of drawal of the 1st instalment. Advance shall be recovered in 180 equal monthly instalments [i.e., Rs.8,091/- p.m.] and then interest to be recovered in not more than 60 monthly instalments. The recovery shall commence from the month following the month of occupation or completion or the 18th month after the date on which the 1st instalment of the advance is paid to the individual, whichever is earlier.

-sd-

Member, Member, Convenor

//Forwarded/By Order//

To: The Finance Officer, TNDALU, Chennai - 600 028.

Copy to: The individual concerned

Handwritten notes:
kalk
8/10/17
by
8/10/17

Signature
Deputy Registrar

Signature
8/10/17
Signature
8/10/17

Signature
8/10/17

Signature

Ms
REGISTRAR
THE TAMIL NADU DR. AMBEDKAR
LAW UNIVERSITY, "POOMPOZHAI"
No.5, DR. D.G.S. CHAKRAN SALAI
CHENNAI - 600 028