



தமிழ்நாடு டாக்டர் அம்பேத்கர் சட்டப் பல்கலைக்கழகம்
The Tamil Nadu Dr. Ambedkar Law University



SCHOOL OF EXCELLENCE IN LAW



FROM ACADEMIC YEAR 2020

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ABBREVIATIONS

AECC	Ability Enhancement Compulsory Courses
CBCS	Choice Based Credit System
CGPA	Cumulative Grade Point Average
DSE	Discipline Specific Elective
FGPA	Final Grade Point Average
GE	Generic Elective
HoD	Head of the Department
SEC	Skill Enhancement Courses
SGPA	Semester Grade Point Average
TNDALU	The Tamil Nadu Dr Ambedkar Law University

THE TAMIL NADU DR AMBEDKAR LAW UNIVERSITY

CHOICE BASED CREDIT SYSTEM (CBCS)

REGULATIONS - PG PROGRAMMES

Government of Tamil Nadu by an Act of State Legislature established the Tamil Nadu Dr. Ambedkar Law University for the advancement and dissemination of knowledge in learning, teaching and research in the field of law. The University is recognized by the Bar Council of India (BCI) and University Grants Commission (UGC) (Sec. 2f and 12b of the UGC Act.). This University is functioning as affiliating University to uplift the legal education in the State of Tamil Nadu. The University has Under Graduate, Postgraduate and Research programmes. The PG Departments offer Master of Law Degree Courses in nine different specializations.

On the basis of the recommendations of the University Grants Commission the Choice Based Credit System (CBCS) was introduced at the Tamil Nadu Dr. Ambedkar Law University during the academic year 2008- 2009 after the same was approved by the Syndicate at its 91st meeting held on 13-11-2008.

In the light of the experience gained and the reports of the review undertaken by the UGC in respect of the CBCS System, it necessitates certain revisions in the scheme to be introduced. These Regulations shall be called the “Tamil Nadu Dr. Ambedkar Law University Regulations Governing on Campus Post Graduate Programmes under the Choice Based Credit System”(CBCS). The Choice Based Credit System is offered to the Post Graduate Programmes admitted in the Tamil Nadu Dr. Ambedkar Law University from the Academic Year 2020 in the campus of the University. These Regulations shall come into force from the Academic Year 2020.

1. DEFINITIONS

In **this Regulation**, unless the subject or context otherwise requires:

- 1.1 Semester Definition:** Each Semester consist of 90 actual working days. The Odd Semester is Scheduled from June to November and Even Semester from December to May.
- 1.2 Course:** A course is a series of modules or lessons on a particular subject offered by the Department carrying a Fixed Number of Credits.
- 1.3 Academic Senate** means Academic Senate of The Tamil Nadu Dr. Ambedkar Law University.

- 1.4 Board of Studies** means PG Board of Studies of The Tamil Nadu Dr. Ambedkar Law University.
- 1.5 Credit Point** is a numerical weight allotted to each letter grade on a 10-point scale. Credit points refer to the product of Number of credits multiplied by the Grade Point for a given course/paper.
- 1.6 Credit** means the unit by which the course work is measured. In these Regulations one credit means one hour of teaching work or two hours of practical work per week for 15 weeks in a Semester.
- 1.7 Degree** means Post Graduate Degree in Law (LLM).
- 1.8 Fee** means the fee prescribed by the University for the Post Graduate programmes from time to time.
- 1.9 The Grade Point Average (GPA)** is calculated for each semester and the Cumulative Grade Point Average (CGPA) is calculated for the entire course.
- 1.10 CGPA** is calculated on the basis of the grades obtained based on the Grade point in each course (G) multiplied by the credit assigned to the course and divided by the total credits in all the semesters put together.
- 1.11 Grade** is an index to indicate the performance of a student in a particular course (paper). It is the transformation of actual marks secured by a student in a course/paper. Grade letters are O,A,B,C,D,E,F, AB & FA.
- 1.12 Grade Point** is the weightage allotted to each grade depending on the range of marks awarded in a course/paper. The Grade points are in the range of 10,9,8,7,6,5,0.
- 1.13 Department Committee** shall consist of all of the faculty members of the concerned Department chaired by the Head of the Department.
- 1.14 Programme Committee** shall consist of Head of all the Departments chaired by the Director of PG Courses.
- 1.15 Syndicate** means Syndicate of The Tamil Nadu Dr. Ambedkar Law University

- 1.16 Student Adviser.** A faculty teaching in the respective department nominated by the Director, PG Courses in consultation with the respective Head of the Department shall perform the role of 'Student Adviser' as explained in this regulations. Student Advisers shall have such other functions as may be determined by the HoD and PG Director.
- 1.17 Student** means a student admitted to Post Graduate programmes under these Regulations.
- 1.18 Transcriptor Grade Card or Certificate** - Based on the grades earned, a grade certificate shall be issued to all the registered students after every semester. The grade certificate will display the course details (code, title, number of credits, grade secured) along with the GPA of that semester and the CGPA earned till that semester.
- 1.19 University** means The Tamil Nadu Dr. Ambedkar Law University.
- 1.20 Hardcore Course,** are the papers which are basic and mandatory to a programme are called Hardcore (Compulsory) courses.
- 1.21 Softcore Course - I ,** are the papers which are offered as electives by the parent Department.
- 1.22 Softcore Course - II,** are the papers which are offered as electives by the other Department. (Students can exercise their choice from the list of courses offered by the Departments, provided it is mandatory for the students to secure minimum 8 credits in softcore electives offered by other departments.)
- 1.23 Longish term paper (LTP) :** It is an original research paper discussing a topic which a student studied in the concerned course. LTP should be not less than Ten to fifteen pages including Footnotes/endnotes & bibliography.

2. POSTGRADUATE PROGRAMME

2.1 LL.M. Degree Programme

The Tamil Nadu Dr. Ambedkar Law University, through its departments imparts courses leading to award of LL.M. Degree under the Choice Based Credit System (CBCS). The University offers LL.M. Degree in Eleven Specialized Branches of Law.

LL.M. Degrees, under the CBCS pattern, in the following Eleven Branches:

Branch I	Business Law
Branch II	Constitutional Law and Human Rights
Branch III	Intellectual Property Law
Branch IV	International Law and Organisation
Branch V	Environmental Law and Legal Order
Branch VI	Criminal Law and Criminal Justice Administration
Branch VII	Human Rights and Duties Education
Branch VIII	Labour Law and Administrative Law
Branch IX	Taxation Law
Branch X	Cyberspace – Law and Justice
Branch XI	Maritime Law

2.2 Intake and Reservation

The number of students to be admitted in each branch of the LL.M. Degree Programme is limited to 20. The admissions to LLM programmes will be based as per the Reservation Policy adopted by the Government of Tamil Nadu from time to time.

2.3 Eligibility

The general eligibility condition for admission to Master's Degree Programme is as per the norms of the University. Candidates who have successfully completed a three year/five year Under Graduate Degree Programme in Law conducted by the University or equivalent shall be eligible for admission to a Master's Degree programme in any of the LL.M. Programme. Candidate should have obtained a minimum of 45% of marks under New Regulations [40% under Old Regulations]. The candidates should have completed the programme in the 10+2+3 format.

2.4 Course Structure & Duration

The Tamil Nadu Dr Ambedkar Law University offers LL.M. Degree Programme under the CBCS pattern. The Programme is of two years duration. Each academic year is divided into 2 semesters (Odd and Even). Each semester consists of 90 working days which extends over a period of 18 weeks. The semester pattern is designed with continuous assessment system.

2.5 Course Code

Every Post Graduate Programme offered by the Tamil Nadu Dr Ambedkar Law University is identified by a unique course code.

Branch	Programme	Course Code (Format)
I	Business Law	BUL22101
II	Constitutional Law & Human Rights	CHR22102
III	Intellectual Property Law	IPL22103
IV	International Law and Organisation	ILO22104
V	Environmental Law and Legal Order	ELO22105
VI	Criminal Law and Criminal Justice Administration	CLA22106
VII	Human Rights and Duties Education	HRL22107
VIII	Labour Law & Administrative Law	LAL22108
IX	Taxation Law	TAX22109
X	Cyberspace – Law and Justice	CLJ22110
XI	Maritime Law	MAL22111

In the course code, the first three letters denote the name of the department, first of the five digits denote the level of programme Viz., (1: Ph.D, 2: LLM, 3: LLB, 4: Diploma, 5: Certificate), the next two digits denote the academic year of admission of the candidate and the last two digits denote the serial number of the course.

2.6 Course Registration

- After admission to the LL.M Programme, a Registration Number shall be assigned to every candidate.
- Candidates must register in consultation with their assigned Student Advisor for the courses opted in every semester by applying in the prescribed proforma (Duly signed by the candidate, Student Advisor and the HoD), within the deadline notified in the Academic Calendar. The necessary details along with course titles are given in the handbook. All these details are to be forwarded to the Director Post Graduate Courses for consolidation and for records. All such **records shall be maintained in the Post Graduate office.**
- A candidate shall register for a minimum of 18 credits each semester. Late Registration may be permitted by the Director of Post Graduate Courses in concurrence with the **Programme Committee** up to one week after the commencement of the semester.
- Withdrawal from a course so opted is permitted up to one week from the date of registration subject to the approval of the PG Director.
- Students are eligible for registration only if they clear all dues of Fee to the University, during the previous semester.

3. STRUCTURE OF POSTGRADUATE PROGRAMME

The detailed PG Programme structure for each Department will be designed by the respective faculty, finalized by the Board of Studies and approved by the Academic Senate of the University from time to time.

The Post Graduate Programme offered by University Departments under the CBCS scheme shall include the following:

3.1 Common Core Courses

General legal and research papers compulsory to all branches to enhance the basic jurisprudential and research skills are Common Core Courses

3.2 Hard Core Courses

Papers, which should compulsorily be studied by a candidate as a core requirement offered by the respective department is termed as a Hard Core Papers.

3.3 Ability Enhance Courses

Ability Enhancement Compulsory Courses are the courses based upon the content that leads to Knowledge enhancement. These are mandatory for all disciplines. Courses are value-based and/or skill-based and are aimed at providing hands-on-training, competencies, skills, etc. Ability Enhancement Courses may be of two kinds:

- 1 Ability Enhancement Paper – I (Compulsory Courses): Applied Research Methodology
- 2 Ability Enhancement Paper – II (Compulsory Courses) To enhance teaching and Research skills.

3.4 Soft Core Courses - I (Department Elective Papers)

Courses offered by the main discipline/subject of study is referred to as Department Elective papers. (Elective Offered within the Department)

3.5 Soft Core Courses – II (Elective Papers from Other Departments)

An elective course chosen generally from an unrelated discipline/subject, with an intention to seek exposure. (Elective Offered by other Departments)

3.6 Dissertation/Project:

A dissertation/project is designed to acquire special/advanced research knowledge, and candidates undertake to do original research with an advisory support by a teacher/faculty member.

- Introducing Research Component in Post Graduate Courses Project work / Dissertation is considered as a special course involving application of knowledge in solving / analyzing exploring a real-life/social situation / researchable problem. A Project/Dissertation work would be of 6 credits. A Project / Dissertation work shall be given in the specific discipline of the concerned department.

3.7 Internship

Internship is intended to gain practical knowledge related to the study. The duration is for 4-6 weeks. It should be carried out in any Court or Law Firm, Senior Lawyers, Academic Institutions and Academicians, Banks, Government, Statutory Organizations, NGOs and such other institution recommended by the Department. A report on the Internship shall be submitted by the candidates after the completion of the internship. The report will be reviewed by the faculty of the department for the award of respective credit. The report shall reflect the work carried out by the student in 4000-5000 words. The report shall annex necessary photographs or diary to prove the respective work.

All the courses mentioned above may be designed to include lectures /tutorials /project work/practical training/report writing/viva voce, etcetera or a combination of these, to meet effectively the teaching and learning needs.

4. EVALUATION METHODS

Total 100 marks: All courses are evaluated for 100 marks. The Internal Assessment Component is for 40 Marks and External Component (End Semester Exam) is for 60 marks except Dissertation and Ability Enhancement Papers., Fieldwork and certain Research Papers.

4.1 Break up of Internal Assessment Marks

Evaluation will be done on a continuous basis during each semester. For the purpose of uniformity, particularly for interdepartmental transfer of credits, there will be a uniform procedure of examination to be adopted by all teachers. Each Theory Course shall have the following Break-up of Internal Assessment Marks

Attendance	05 Marks
One Internal Assessment Tests	15 Marks
Seminar Presentation	08 Marks
Longish Term Paper (LTP)	12 Marks
Total	40 Marks

4.2 Attendance

- The Teacher/ Faculty handling a course shall be responsible for maintaining a record of attendance of students who have registered for the course. Monthly statements of attendanceshall be forwarded by the faculty to the PG director and the CBCS/PG office shall be responsible to display in the first week of every month.
- All teachers shall intimate the Head of the Department at least seven calendar days before the last instruction day in the semester the particulars of those students who have less than 75% attendance in each of the courses.
- A candidate who has less than 75% attendance shall not be permitted to appear for the End-semester examination in the course(s) in which the shortfall exists. However, the candidate is allowed to appear for the exams in the ensuing semester in which the candidate acquired prescribed attendance.
- However, it shall be open to the Director to grant exemption to a candidate who has failed to obtain the prescribed 75% attendance for valid reasons on payment of prescribed fee (Rs. 2000/-) as condonation or fixed by the University from time to time. And such exemptions shall not under any circumstances be granted for **attendance below 70%**.
- The candidate who lacks the required attendance shall not be eligible to take the End- semester examinations in that semester. **However, such candidates shall be promoted to the next semester. Such candidates shall later REGISTER for the COURSE in which the candidate lacked the attendance arrears after the completion of the course. And they have to mandatorily complete the arrears within two years (N+2 System) after the completion of the course.**

Calculation of Attendance Marks

Percentage of Attendance per semester	Attendance Marks
70% - 74%	0
75%	2.5
76-80%	3
81-85%	3.5
86-90%	4
91-95%	4.5
96-100%	5

4.3 Eligible to Claim the Attendance

If a student represents the Institution, University, State or Nation in any other officially sponsored activities, such Student shall be eligible to claim the attendance for the actual number of days participated subject to a maximum of 18 days in a Semester based on the specific recommendations of the Head of the Department and Director of PG Studies.

4.4 Internal Test

Internal Assessment Tests for all subjects in a given semester are to be conducted as per the schedule prepared by the office of the PG Director. There shall be ONE TEST conducted by the concerned subject faculty. And if any student is absent for valid reasons to take the Test, he can be given one additional chance for the Test with the concurrence of the subject faculty.

4.5 Seminar Presentation

A PG student shall deliver at least one seminar lecture from the each subject per semester in the format prescribed by the subject faculty.

4.6 Candidate Fails to Appear Internals

- Candidates failing to fulfill the internal components **shall be allowed for the End Semester Examination.** However, **such candidates shall later REGISTER for the Internal component after the completion of the course. And they have to mandatorily complete the Internal Component within two years (N+2 System) after the completion of the course. The Registration fee for the internal component is the Exam Fee prescribed for the concerned paper.**

4.7 Overall Internal Assessment

Overall cumulative performance of a student per semester will be assessed by the subject faculty based on his performance and participation in the Class/Departmental activities .

4.8 Passing Minimum

The Passing Minimum for Internal Assessment shall be **50% of 40 Marks of all internal components put together.**

4.9 Consolidated Internal Assessment Marks

Head of the Department shall conduct Departmental meeting to approve and consolidate the Internal Assessment marks before submitting to the Director PG Courses.

5. END SEMESTER EXAMINATIONS

5.1. Arrangement for End Semester Examination

For all theory papers, the Director PG studies will arrange for Question papers set by examiners and also conducts the Examinations.

5.2. Chief Superintendent

Director, PG Courses, will be the CHIEF SUPERINTENDENT of End Semester Examinations. **Director, PG Course may nominate a Regular Faculty as a PG Examination CO ORDINATOR to conduct the End Semester Examinations.**

will be nominated by the Director PG Courses.

5.3. Dissertations and Viva

An External Examiner and an Internal Faculty of the concern Department will jointly evaluate the Dissertations and Viva. The PG Director External Examiner will be appointed by the Controller of Examination. (exam and fee details)

5.4. Arrear Exam

A student who failed to secure minimum pass mark in external exam is eligible to take up a supplementary exam with, prior Registration to the said course in the following Semester, **by paying the exam fees of the concerned paper as Registration fees.**

5.5. Semester End Examination

There shall be **End-Semester Examination** of two and half hours duration for all the papers except practical, research and dissertation courses. The CHIEF SUPERINTENDENT shall arrange for the faculties for evaluation. Each answer script of semester end examination (theory) shall be valued by one internal and one external for all the semesters. **The External shall be a faculty from within the University and in rare occasions where there is no subject faculty available within the University, faculty from outside the University may be called to evaluate, subject to the PG Director in concurrence with the Department HOD.** The marks awarded to that answer scripts shall be the average of these two evaluations. If the difference in marks between the two evaluations is 15% or more of the marks, such scripts shall be assessed by a third examiner (Internal). Average of the higher of the two valuations will be taken.

- 5.6. After the Evaluation is over, the concerned faculty members shall submit the marks with the CREDIT in the prescribed format to the PG Director through HoD. And the PG Director shall forward the same to the Controller of Examination.
- 5.7. After receiving the marks with the CREDIT in the prescribed format from the PG Director, the Controller of Examination shall issue Semester wise Mark statements along with Grade, Consolidated marks statement with grade and the award of Degree for the eligible candidates.
- 5.8. **Uniform Span Period System (N+2)**

The students of the Post Graduate courses are permitted to pursue their higher classes and carry forward their backlog papers and has to clear their papers through the regular semester by the University. As per the (N+2) norms, those students who are admitted in the PG courses will be given two additional years to complete their arrears of papers, if any, after the completion of the prescribed duration of the study to become eligible for award of degree from the time of joining in the programme. During such extended period of two years of time span, such candidates (he/she) ceases to be a regular student of the University. If a student he/she fails to clear the arrears of papers in the extended period (two years) after the normal programme of study shall not be eligible to be qualified for the degree.

NB: This condition shall also be specifically applicable to the candidates who shall keep arrears in end semester examination including lack of attendance and non completion of Internal component.

- 5.9 **Medium of instruction and examination: The medium of instruction and examination is in English only**

6. CREDIT PATTERN FOR PG PROGRAMME

The courses offered under the P.G. Program shall consist of 72 credits. Out of 72 credits the students should earn 64 credits from their respective department. There shall be 4 Common Papers each carrying 4 credits to a maximum of 16 credits, 6 Core Papers each carrying 4 credits to a maximum of 24 credits, 3 Department Elective Papers each carrying 4 credits to a maximum of 12 credits, Dissertation carrying 6 credits, 2 Ability Enhancement Papers carrying 6 credits as each carrying 3 credits. The students shall elect 2 Elective Papers offered by other departments and each paper carrying 4 credits to a maximum of 8 credits.

S.No	Subject	Category	No. of Courses	Credits for each course	Total Credits
1	Common Core Courses: 1 Legal Education and Research Methodology 2 Judicial Process 3 Constitutional Law: The New Challenges 4 Law and Social Transformation in India	Compulsory to all Branches	4 (four)	4 (4 x 4)	16
2.	Ability Enhancement Course - I Applied Research Methodology	Compulsory to all Branches	1 (one)	Internship-1 (Legal AidClinic) Doctrinal Study-1 Viva -1	03
3.	Hard Core Courses	Compulsory (Within their Respective Branch)	6 (six)	4 (6 x 4)	24
4.	Softcore Courses – I (Discipline Elective Courses)	Elective (Within their Respective Branch)	3 (three)	4 (3 x 4)	12
5.	Softcore Courses – II (Elective Courses from other Departments)	Elective (Offered by other Departments of Inter- Disciplinary nature)	2 (two)	4 (2 x 4)	08
6.	Ability Enhancement Courses - II Field Based Research	Compulsory to all Branches	1 (one)	1x1(Teaching) 1X1(Non-Doctrinal) 1x1(Viva)	03
7.	Dissertation / Project including Viva	Compulsory to all Branches	1 (one)	5(Theory) 1(Viva)	05 } 06 01 }
Grand Total of Credits					72

7. MARKS AND GRADING

- All courses are evaluated for 100 marks. The Internal Assessment component is for 40 Marks and External (End semester Examination) component is for 60 marks.
 - The minimum passing percentage in the Internal Assessment Component is **50%** and External (End semester Examination) component is **50%**.
 - Internal Assessment Component - **50%** Passing percentage (out of 40 Marks)
 - External Component – **50%** Passing percentage (out of 60 Marks)

- A candidate who has not secured a minimum of 45 percentage of marks in aggregate of continuous assessment or the end semester examination, SHALL BE DEEMED TO HAVE FAILED in that course.
- A candidate with arrears can reappear for End semester examinations along with the subsequent End semester examinations. The continuous assessment of internal Marks obtained by the candidate will be carried forward for declaring the result.
- Final semester candidates of the Post Graduate Course shall be allowed to appear for arrear papers in the subsequent End semester examinations.

7.1 Grading System

The Grade Point Average (GPA) and the Cumulative Grade Point Average (CGPA) shall be calculated on the basis of the ten point scale based on the grades specified in the form of alphabets and the grade point as indicated below:

Range of Marks	Grade Point	Grade	Description
86-100	10	O	Outstanding
76-85	9	A	Excellent
66-75	8	B	Very Good
60-65	7	C	Good
55-59	6	D	Average
50-54	5	E	Satisfactory
49 & Below	0	F	Fail
Absent/Not Submitted	0	AB	Absent
Failed/Attendance	0	FA	Failed due to lack of attendance

- The minimum Grade required for a pass in any course/Subject is C.
- Grade F denotes failure and they shall reappear at the subsequent examination to secure a minimum of grade C.
- AB- Indicates Absent
- FA - Failed due to lack of attendance
- WWW- Indicates the results being withheld.
- The Grade Point Average (GPA) is calculated for each semester and the Cumulative Grade Point Average (CGPA) is calculated for the entire course.
- GPA is calculated on the basis of grades obtained based on the grade point in each course (G) multiplied by credit assigned to the course and divided by the total credits in a given semester.

$$\text{GPA} = \text{Grade point} \times \text{Course Credit} / \text{Total Credits}$$

$$\text{WAM} = \frac{\sum (C_i \times M_i)}{\sum (C_{ni})}$$

Where WAM is the Weighted Average Marks, C_i is the number of credits for the i th course, M_i is the marks obtained in the i th course and C_{ni} is the number of credits of the i th course in the n th semester.

CGPA is calculated on the basis of the grades obtained based on the Grade point in each course (G) multiplied by the credit assigned to the course and divided by the total credits in all the semesters put together.

$$\text{CGPA} = \text{Grade point} \times \text{Course Credit} / \text{Total Credits}$$

Candidates have to secure a minimum CGPA of 5 out of 10.

7.2 Question Paper Pattern

External Examination: The External Examination is quantified for 60 marks in total.

Question Paper Parts and Duration: The question paper will have three parts with two and half hours duration. Two choices may be given for each part.

Part A (2 x 15 = 30 marks) – 1000 words (Ans 2 out of 4)

Part B (2 x 10 = 20 marks) – 750 words (Ans 2 out of 4)

Part C (2 x 5 = 10 marks) – 500 words (Ans 2 out of 4)

7.3 Dissertation

The Head of the Department will allot the guide for the students for supervising the dissertation work proportionately in the first week of the 3rd semester. Every PG student shall do the Dissertation work under the supervision of a faculty. The dissertation must be typed and be limited to 75 to 100 pages of A4 size

Evaluation of the Dissertation and Conduct of Viva Voce: The dissertation shall be evaluated by the Committee consisting of Head of the Department, respective Supervisor, and one External Examiner. If the Head of the Department is himself the supervisor, then he/she can nominate one of the faculty as internal examiner. All together the committee shall not exceed three in number. The External Examiner is to be drawn from any affiliated college or from any accredited institution of higher and/or research as may be approved by the Vice Chancellor from time to time. The Director PG studies shall make necessary arrangements in this regard.

The distribution of marks shall be as under:

- 175 Marks for the Dissertation
- 25 Marks for Viva-Voce

Entire dissertation shall be as per the prescribed format and plagiarism norms (as prescribed by the UGC by time to time) of the Tamil Nadu Dr. Ambedkar Law University, Chennai.

Submission of Dissertation: The last date for submission of Dissertation shall be in accordance with the time scheduled in the academic calendar without penalty. Those who do not submit the dissertation in time may be given an extension of a maximum of two weeks with a penal fee prescribed by the University. Any student failing to submit the dissertation within this period will be permitted to submit the dissertation only in the next academic year along with the subsequent batch of students (Within the N+2 System).

7.4 Handbook

The Director of Post Graduate Studies shall prepare the Hand Book (soft or hard) to be distributed to the students admitted to the Departments in the University at the time of admission as well as at the commencement of every academic year. The Hand Book shall contain:

- 1) CBCS Regulations;
- 2) Complete List of Courses (Programme wise);
- 3) Academic Calendar for Every Year.

7.5 Director

The Post Graduate Studies Director shall be responsible for all the CBCS LL.M. Programmes. In carrying out the responsibilities, the Director shall be guided and supported by the collective wisdom of all the Heads of the Departments, subject to the provisions of the Regulations, Statutes and the Act of the Tamil Nadu Dr. Ambedkar Law University.

The responsibilities of the PG Director shall include:

- Preparation of Academic Calendar and Handbook;
- Coordination of Common Time Tables in consultation with Head of Departments;
- Coordination of Programmes between Departments and other External Institutions;
- Consideration of appeals from students regarding the assessment or classes or practical or any other matter relating to the CBCS except semester end examinations;
- Curriculum development-Course Outline, Materials and Teaching Plan;
- Recommending the List of External examiners from time to time to the Post Graduate Board of Studies.

7.6 CBCS Office

The Director of Post Graduate Studies shall be responsible for the proper functioning of the CBCS Office in relation to PG courses.

The CBCS Office shall have the following Functions:

Course Registration, Coordination of Time Table and Preparation of Academic Calendar, Attendance, Maintenance of all Records, Projects and Test Papers, Candidate and Departmentwise Consolidation of Internal Assessment Marks, Attendance and related ones. The CBCS office shall have other functions as mandated by the Post Graduate Studies Director.

8. POST GRADUATE BOARD OF STUDIES

8.1 The University shall have a Post Graduate Board of Studies for all the Post Graduate Programmes offered by the various departments under the CBCS scheme. The Vice-Chancellor shall be the Chairman of this Board of Studies, Registrar shall be the Member Secretary, Director, PG studied shall be the Coordinator, and the Board shall consist of Heads of Departments in the University. Three Subject Experts from outside the University for a period of Three Years.

The Vice-Chancellor	Chairman
Registrar	Secretary
The Director, PG Course, TNDALU	Coordinator
All the Heads of the University P.G Depts.	Members
Principals/Subject Experts from Affiliated Law Colleges where LL.M is offered	Members
Three Subject Experts nominated by the Vice-Chancellor from outside the University	Members

The quorum of the Meeting shall be 2/3 of the total members. The Registrar shall convene the Board of Studies meetings at least twice in a year. If any vacancy arises in the Board of Studies, the Vice-Chancellor shall nominate and fill the vacancy subject to the verification of the Syndicates.

The Board of Studies will formulate and recommend:

- Curriculum Content to be updated every year;
- Introduction of new courses;
- Recommend names of external examiners in various specializations to the Syndicate from time to time; and assessment procedures.

8.2 Departmental Committee

There shall be a Departmental Committee consisting of all the faculties in each of the Department. The Committee shall be headed by the Head of the Department in order to optimize the use of resources and talents, and, for effective coordination of the CBCS programmes.

The Department Committee shall meet at least twice in a semester and as many times as required. The curriculum shall be designed by the Departmental Committee. Subject to the approval of members.

8.3 Mentoring/Guidance/Student Advisers

The members of the Faculty in the Departments shall also function as Mentors to the post graduate candidates and shall have more or less equal number of candidates. The faculty members shall advise the candidates assigned to them in choosing the Optional or Elective courses and offer all academic support services. The Mentors shall ensure that the Mentees are trained in ethical and knowledge quotients. The outcome of mentorship is to be the overall growth of the character and intellectual excellence of the candidates.

8.4 Power to remove difficulties

Notwithstanding anything mentioned in the above said regulations, if any, difficulties arise in the implementation of the regulation, the Vice-Chancellor shall have the power to remove the difficulties.
