

**THE TAMIL NADU DR.AMBEDKAR LAW UNIVERSITY
CHENNAI – 600 028**

TENDER DOCUMENT

Terms and condition for Construction of Obstacle course and parade ground of NCC activities in the new campus of the Tamil Nadu Dr.Ambedkar Law University, Perungudi, Chennai – 600 096, as per Guidelines of Government of Tamil Nadu Tender Transparency Act for the purchase of equipments by Government Departments, Undertakings and Autonomous Bodies [April 1998]

1. DUE DATE AND TIME

Sealed Tenders, in triplicate, are invited by the Registrar, The Tamil Nadu Dr.Ambedkar Law University under two cover system from the reputed builders and contractors, as per specification indicated in the Commercial bid.

The duly filled Tender forms containing the Technical Bid and Commercial Bid should reach on or before 5.45 pm on 11.11.2016. Tenders received after due date and time will be summarily rejected.

2. MODE OF DESPATCH

Tenders should be addressed to the Registrar, The Tamil Nadu Dr. Ambedkar Law University, No.5, Dr.D.G.S. Dinakaran Salai, R.A. Puram, Chennai - 28 by designation and should be only in sealed covers by Registered *or Speed* Post with Acknowledgement due or in person. Tenders received in ordinary covers without seal will not be considered.

3. SUPERSCRPTION

The Tender should be sealed and superscribed as “Tender for Construction of Obstacle course and parade Ground in the new campus of the Tamil Nadu Dr.Ambedkar Law Universiy at Perungudi”, due on 11-11-2016 upto 5.45 p.m.

The Tender document relating to the Technical Bid duly filled in and signed must be put in sealed cover super scribed as "**Technical Bid**". The Tender document relating to the Commercial Bid must be duly filled in and signed and must be put in a sealed cover separately, super scribed as "**Commercial Bid**". The sealed Tender cover containing the Technical Bid (**with EMD**) and Commercial Bid should be sent to the Registrar, Tamil Nadu Dr.Ambedkar Law University, Chennai -28. Covers received without such superscription will be summarily rejected.

4. EARNEST MONEY DEPOSIT

Each Tender should be accompanied by Earnest Money Deposit of E.M.D. of **Rs./- (1% of the expected cost)** by Demand Draft drawn in favour of the Registrar, The Tamil Nadu Dr.Ambedkar Law University, Chennai -28. The Earnest Money Deposit of any unsuccessful tenderers will be returned after the acceptance of the successful tender, at the expenses of the Tenderers within a reasonable time consistent with the rules and regulation on this behalf. The above **EARNEST MONEY DEPOSIT** amount held by the University till it is returned to the Tenderers would not earn any interest therefor. Earnest Money Deposit of the successful Tenderer will not be adjusted towards security deposit and will be returned only after the successful completion of the warranty period.

5. ELIGIBILITY CRITERIA

The bidders must fulfil the following Eligibility conditions and also submit documentary evidence in support of fulfilling these conditions while submitting the Technical Bid. The University will consider the Commercial Bid of the vendors who qualify in the Technical bid. For those vendors who are not qualified in the Technical Bid, the Commercial bid will not be considered. The bidder should have a record of at least a few installations at reputed institutions / organizations and sufficient service back-up in Tamil Nadu / South India for all types of related works. The Tenderer should submit the latest **Income Tax and Commercial Tax Clearance certificates**. The bidder should have at least three years experience and focus on related business, as on 31-12-2015 and a minimum average annual turnover Rs._____ (**10 times approximate cost of the equipment/ item or will be decided on the basis of the requirements / value of items to be purchased**), in the last three years.

6. DETAILS TO BE FURNISHED AND MODE OF PRESENTATION

The Tender should contain particulars like name and addresses of the Tenderers, **net rate including excise duty, custom duty* (for imported items, clearing and forwarding charges, surcharge, sales tax, freight, octroi, insurance for delivery, delivering up to the point, installation and commissioning of the equipment and such other levies that may be applicable.**

****Customs duty not to be met from Non-Plan budget head***

- a. The rates should be kept firm for **one hundred and twenty days** from the date of the opening of the Tenders for acceptance.
- b. The rate should be quoted for each item with specification and model if applicable and should be indicated clearly both in words and figures. Any **scoring or overwriting** should be attested by the Tenderer with full signature. The rate quoted should be firm and **should not be subject** to any variation clauses.

- c. The **University shall not pay any increase in duties, taxes and** surcharges on account of any revision by the Government at the time of supply and installation.
- d. Supply of the equipment and other accessories shall be as per the specifications mentioned in the Annexure II and according to the delivery and installation schedule.

7. OPENING OF TENDERS:-

The tenders received upto 5.45 p.m. on 11-11-2016 will be opened by the Registrar, or any other officer authorized by him on his behalf at 12.00 Noon on 14.11.2016 in the presence of those Tenderers or their representatives who may be present at the time of opening. The representatives of the Tendering firm who are attending the opening of the Tenders should bring a letter of authority from the Tendering firms which they represent to identify their bonafide.

8. SECURITY DEPOSIT:

- a. The successful Tenderer will be required to remit the **Security Deposit** equivalent to **Five percent** of the value of the Purchase order within **fifteen days** from the date of receipt of communication/intimating them of the acceptance of the Tenders. If the accepted Tenderer fails to remit the Security Deposit within the above said period, the Earnest Money Deposit remitted by him will be forfeited to the University of Madras and his Tender will be held void. Purchase order will be released after execution of the above contract by the successful Tenderer and after remitting the Security Deposit by way of Demand Draft drawn in favour of the Registrar, The Tamil Nadu Dr.Ambedkar Law University, Chennai -28.
- b. The Security Deposit furnished by the Tenderer in respect of his Tender will be returned to him at the **end of execution of work** subject to the satisfaction of the University.
- c. In case of successful Tenderer, The Earnest Money Deposit, if paid, will not be adjusted towards Security Deposit the Tenderer remitted.
- d. If the Tenderer fails to act according to the Tender or backs out when his Tender is accepted, his Security Deposit mentioned above will be forfeited to the University.

9. TERMS OF PAYMENT :

100% of the total cost of work will be paid on completion and the satisfactory of work are to be certified by the University.

10. FORFEITURE OF EARNEST MONEY DEPOSIT:

If the accepted Tenderer fails to act according to the tender conditions or backs out after his tender has been accepted, his Earnest Money Deposit will be forfeited to the University.

The successful Tenderer shall not assign or make over the contract, the benefit or burden thereof to any other person or persons or body corporate. He shall not underlet or sublet to any person/s or body corporate for executing the contract or any part thereof.

11. GENERAL

The tenderers while sending their tender should enclose a copy of the conditions stipulated duly certified and attested by them in token of accepting the tender conditions that they understood and accepted them in full. Tenders received without the certified copy of the conditions shall be rejected summarily.

I/We _____ have gone through the terms and conditions and will abide by them as laid down above.

SIGNATURE OF THE TENDERER

WITH OFFICE SEAL

TECHNICAL BID

The Tamil Nadu Dr.Ambedkar Law Univesity : Chennai 600 028

Tender Schedule for Construction of Obstacle Course and parade Ground in the new campus of the Tamil Nadu Dr.Ambedkar Law University at Perungudi

Profile of the Company:

The Company should provide the following details

1. Name of the Organization	
2. Nature of the Organization (Govt. / Public / Private / Partnership / Proprietorship)	
3. (a) Address of the Registered Office of the firm with Phone Number, Cell No, Fax and E-mail. (b) Year of Establishment (related to Printers business) (c) TNGST & CST Reg No. (d) If approved small scale	
4. Annual turnover for the previous three years as on I. General : II. Equipments listed in tender document	
5. Location of the factory with address	
6. Maintenance and service centre facilities in Chennai city / other areas and total number of Service Engineers available:	

<p>7. Names of the Government Agencies / Educational Institutions to whom similar Machines have been supplied in the preceding One year</p>	
<p>8. Total experience in the related areas</p>	
<p>9. Is your Company an original manufacturer of the equipments and related items? If yes, state the specific items you Manufacture</p>	
<p>10. What type of maintenance support does your company provide for the spares</p>	
<p>11. What are your conditions for up gradation of Equipments system after the warranty period?</p>	
<p>12. In case of breakdown of the equipment , what will be the mean Downtime? And state whether standby systems will be provided</p>	
<p>13. State the minimum amount of time required to supply the items if your company/ Organization gets the order</p>	
<p>14. State whether you will agree to supply the manuals Drivers for items supplied.</p>	
<p>15. EMD PAYMENT PARTICULARS [The DD should be enclosed in the Technical Bid only]</p>	

(1) Number of Demand Drafts enclosed :

(2) Demand draft particulars

Sl.no	Name of the bank and Branch	DD no. and date	Amount Rs.
TOTAL			

Date:

Singature and Seal of the Tenderer

COMMERCIAL BID

The Tamil Nadu Dr.Ambedkar Law Univesity : Chennai 600 028

Tender Schedule for Construction of Obstacle Course and parade Ground in the new campus of the Tamil Nadu Dr.Ambedkar LawUniversity at Perungudi as per specification below:

Description/ Specification	Qty	Rate Rs.	Total inclusive of all Taxes Rs.
1.			
2.			
3.			
4.			
5			
6.			

We agree to execute the above work in accordance with the technical specifications for a total contract price of Rs. (amount in figures) within the period specified in the invitation for quotation/bid document on terms and conditions agreed to therein

Date:

Singature and Seal of the Tenderer

FOR APPROVAL:

S.O.

A.O.

D.R.i/c

D.R. i/c (Fin)

F.O.

REGISTRAR i/c

VICE-CHANCELLOR