



THE TAMIL NADU DR. AMBEDKAR LAW UNIVERSITY

(State University Established by Act No.43 of 1997)

"Poompozhil", 5, Dr.D.G.S.Dhinakaran Salai, Chennai-600028.



Advt. No.3644/Regr/Estt.B2/2016

NOTIFICATION

Applications are invited from the qualified persons for the following administrative posts on Regular basis in this University:

- (1) **PLUMBER: 2 Nos. – [GT: 1, SC(A)(W): 1] - Qualifications: (i) VIII Standard; (ii) Certificate in Plumbing Work; Age : 40 Years; Pay Band : 4800-10000 + G.P. Rs.1400/-.**
- (2) **RECORD CLERK: 5 Nos. – [GT (W) : 1, SC(A)(W) : 1, SC (O) : 1, MBC/DNC : 1, BC (O) : 1] - Qualifications: (i) HSC - Pass; (ii) Typewriting Junior Grade in English & Tamil; (iii) Diploma in Computer Application; Age : 35 Years; Pay Band : 4800-10000 + G.P. Rs.1400/-.**
- (3) **JUNIOR ASSISTANT: 10 Nos. – [GT : 1, GT (W) : 1, GT (PSTM) : 1, SC (O) : 1, SC(O)(W) : 1, MBC/DNC : 1, MBC/DNC (W) : 1, BC(O) : 2, BC(O) (W) : 1] - Qualifications: (i) A Degree in any discipline; (ii) Typewriting Senior Grade in English & Tamil; (iii) Diploma in Computer Application; Age : 35 Years; Pay Band : 5200-20200 + G.P. Rs.2400/-.**
- (4) **TECHNICAL ASSISTANT: 3 Nos. - [GT : 1, SC(A) (W) : 1, MBC/DNC : 1] - Qualifications: (i) A Degree in Computer Science; (ii) Atleast 4 years experience in Junior Assistant; Age : 40 Years; Pay Band : 5200-20200 + G.P. Rs.2800/-**
- (5) **STENOGRAPHER: 2 Nos. – [GT : 1, SC(A) (W) : 1] - Qualifications: (i) A Degree in any discipline; (ii) Typewriting Senior Grade in English & Tamil; (iii) Shorthand Senior Grade in English & Tamil; (iv) Diploma in Computer Application; Age : 35 Years; Pay Band : 5200-20200 + G.P. Rs.2800/-.**
- (6) **TECHNICAL OFFICER (Library): 1 No. – [GT : 1] - Qualifications: (i) A Post Graduate Degree in any Subject; (ii) Knowledge in Computer Applications and 5 Years Experience in reputed Library / Preferably University Library; Age : 30 Years; Pay Band : 9300-34800 + G.P. Rs.4700/-.**
- (7) **TECHNICAL OFFICER: 1 No. – [GT: 1] - Qualifications: (i) M.C.A.; (ii) Typewriting Senior Grade in English & Tamil; Age : 35 Years; Pay Band : 9300-34800 +G.P. Rs.4700/-.**

The format of Application is available in the University website www.tndalu.ac.in. Candidates may download the application form from 20.08.2016. Duly filled-in application forms along with the requisite attested Photocopies (5 sets) of Certificates together with a crossed Demand Draft for Rs.500/- (Rupees Five Hundred only) [Rs.250/- (Rupees Two Hundred and Fifty only) in case of SC(A)/SC(O) Community (with the Photocopy of the Community Certificate)] drawn in favour of 'The Registrar, The Tamil Nadu Dr. Ambedkar Law University, Chennai' can be submitted either in person or by post to 'The Registrar, The Tamil Nadu Dr. Ambedkar Law University, "Poompozhil", No.5, Dr.D.G.S.Dhinakaran Salai, Chennai – 600 028 on or before 16.09.2016.

The University reserves the right to fill or not to fill the post/s without assigning any reason thereof.

Date: 19.08.2016

DIPR/879/DIS/2016

REGISTRAR I/C.