

Cost of Application Rs. 25/-



**THE TAMIL NADU Dr. AMBEDKAR LAW UNIVERSITY**  
Chennai - 600 028.



**APPLICATION FOR ADMISSION TO THE CONVOCATION - 20.....**

READ THE INSTRUCTIONS CAREFULLY BEFORE FILLING THE APPLICATION FORM.

INCOMPLETE / DEFECTIVE APPLICATION WILL BE REJECTED (\*STRIKE OUT WHICHEVER IS NOT APPLICABLE)

**\*Details of payment (To be filled in by the candidate)**

Amount paid Rs. ....

Jr. No. & Date .....

Copy of the fees receipt as to be enclosed .....

Affix your recent  
passport size  
photo

Degree for which application is now made

Register Number

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Month

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Year

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1. Name of the Student as registered in the University Records (in Capital Letters) : in English .....

: in Tamil .....

2. Expansion of Initials : .....

3. Date of Birth & Sex : .....

4. Mode of receiving the degree : In person / by post

5. Community : OC / BC / MBC / SC / ST

6. Class / Marks Obtained : DISTINCTION / FIRST / SECOND / THIRD

7. Details of prizes / medals awarded by this University : .....

8. Address for communication / despatch of degree certificate (in Capital Letters) : .....

Phone : .....

Station :

Date :

**Signature of the Candidate**

\* If Convocation fees already remitted along with the examination fees, the details should be furnished.

**Details of passing the Degree Examination for which**

**Candidate has applied for the Convocation**

[This column should be filled in Compulsorily by the candidate]

REGISTER NUMBER :

Name of Subject with code	Month & year of Passing	Marks obtained

Name of Subject with code	Month & year of Passing	Marks obtained

Grand Total	Average Percentage	Class Obtained

Degree	Reg. No.	Month	Year	College

Place : .....

Date : .....

Signature of the Candidate

Signature of the Principal of the College (with college seal)  
N.B. : Please see instructions to candidates printed overleaf



CONVOCATION - 20.....

Coding Sheet for Processing of Degree Certificate

(to be filled in and returned along with the application)

Month & Year of Passing

Register Number

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Name of the Candidate as entered in the University records (Capital)

In English	
In Tamil	

Expansion of initials

In English	
In Tamil	

Sex (Candidates may tick the relevant box)

Male

Female

Name of the Degree passed

:

Mode of receiving the degree

(Candidate may tick the referent Box)

In Person	By Post

Name of the College in which studied / Exam taken

Centre Code	College Name

**In Addition to the submission of convocation application Form (Hard copy) in the college. The candidates are also required to scan this QR code and fill the Coding Sheet (Google Form) compulsorily.**



Place :

Date :

Signature of the Candidate

## THE TAMIL NADU Dr. AMBEDKAR LAW UNIVERSITY

### **INSTRUCTIONS FOR FILLING THE CONVOCATION APPLICATION FORM**

1. All Candidates who have undergone the course of study in a College should submit their applications through the Director / Principal of the College concerned with his endorsement at the bottom of the application.
2. Candidates should necessarily fill in both regular application and computer coding sheet and send them along with the required fee etc. on or before the prescribed date.
3. **CANDIDATES ARE ALSO REQUIRED TO SCAN THE QR CODE IN THE CODING SHEET AND FILL THE GOOGLE FORM WITHOUT FAIL.**
4. Fee for issue of Degree in a Convocation conducted by the University is Rs. 400/- + Application cost Rs.25/- total Rs. 425/-
5. The Prescribed fee should be paid through online payment only in the University website [www.tndalu.ac.in](http://www.tndalu.ac.in).
6. The date of Convocation is not yet fixed. The date will be notified in the dailies later.
7. Candidates applying for B.L. and M.L. degrees should enclose along with application a copy of their original qualifying degree attested by a responsible officer in the Government not below the rank of Gazetted Officer. Provisional Certificate will not however be considered as a qualifying degree for the award of the above degrees. The Original degree need not be enclosed.
8. Candidates who have not taken their qualifying degree should first take their qualifying degree and then apply for the present Degree of this University.
9. **Issue of Degree Certificates:**
  - a. The Degree of Ph.D. Holders / Rank Holders / Medalists and Scholarship winners will be awarded at the Annual convocation conducted at the University. It will be intimated to the concerned candidates through letter and Email.
  - b. Other Candidates who have opted to receive Degree in Person will receive their Degree Certificates in the Graduation Day which will be held at their respective College.
  - c. Candidates who opted to receive their Degree by Post will be sent directly through Registered Post from their respective College. A self-addressed sufficiently stamped cover should be enclosed for sending the Degree certificate by REGISTERED POST.
10. **The application form defective in particulars or Google form not submitted or Applications received after the prescribed date will not be accounted for that Convocation and will be processed for the next convocation.**
11. Enquiries from candidates as to the receipt of their applications by the Controller of Examinations / Registrar will not receive attention.

CONTROLLER OF EXAMINATIONS