



THE TAMIL NADU Dr. AMBEDKAR LAW UNIVERSITY

[State University, established by Act No. 43 of 1997]

"Poompozhi", No.5, Dr.D.G.S.Dhinakaran Salai, Chennai-600 028



Application Form for the post of 'CONTROLLER OF EXAMINATIONS'

App. No. (For official use only)

Details of Application Fee	
D.D. No. & Date	
Amount	
Name of the Bank & Branch	

Affix Recent Passport Size Photograph with self attestation

1. Personal Details [In Capital Letters] :			
Full Name [Surname First]			
Father's / Spouse Name			
Date of Birth		Age [as on 16.08.2015]	
Gender [Male/Female]		Marital Status	
Nationality		Religion	
Category with Caste [SC/ST/BC/MBC/DNC etc.]			
Particulars of Differently abled, if applicable [Blind/LV/OH/HH]			
2. Address :			
	Postal Address	Permanent Address	
Pin Code:		Pin Code:	
3. Communication Details (Mandatory) :			
Telephone No.	Mobile No.	Fax No.	E-mail ID

[c] Awards/Prize/Distinctions received [if any]					
[d] Membership in Professional bodies					
5.	[a] Present Position: [State whether in Regular service, if not specify the nature of service] (Salary Certificate to be enclosed)				
Post presently holding	Name of the University/ College/ Institution	With effect from	Pay Band	Present Basic Pay [Pay+AGP]	Gross Salary/ p.m.
	[b] Mention your achievements in your present job [kindly indicate only those which are relevant to the post applied for] [Use a separate sheet, if necessary]				

6.		Teaching Experience:				
Name of the University/ College/ Institution	Name of the Post held	Pay Scale/Pay Band	Status [Permanent/ Temporary/ Ad-hoc]	Duration		Experience [in Y-M]
				From	To	
Total Teaching Experience: [____ Years ____ Months ____ Days] [Use a separate sheet, if necessary]						
7.	a) Experience in Research Establishment/Institutions of Higher Education					
Post held	Name of the Institution/ Employer	Basic Pay & Pay Band with A.G.P.	Duration		Total No. of Years	
			From	To		
Total Experience in Research Establishment/Institution of Higher Education: [Use a separate sheet, if necessary] [____ Years ____ Months ____ Days]						
8.	Research Experience :					
Number of Ph.D. Degrees Awarded under Supervision						
Number of Ph.D. Thesis submitted under Supervision						
Number of Ph.D. Students registered under Supervision						
Total Research Experience: [____ Years ____ Months] [Use a separate sheet, if necessary]						

9.	List out the publications with ISSN/ISBN:				
Descriptions		Published		Under Publication	
		Single	Joint Authorship	Single	Joint Authorship
Books					
Research Papers					
Articles - National	Journal				
	Edited Volumes				
Articles - International	Journal				
	Edited Volumes				
Note: a. Furnish details in a separate sheet, if necessary b. Copies of the Articles published should be enclosed along with the application c. In case of books, the same should be presented at the time of interview.					

10. Administrative Experience [Regular] :					
Post held	Name of the Institution/ Employer	Basic Pay & Pay Band with A.G.P.	Duration		Total No. of Years
			From	To	
Total Administrative Experience: [____ Years ____ Months ____ Days] [Use a separate sheet, if necessary]					
11. Seminars / Workshops / Conferences / Orientation / Refresher Courses etc.: (Attested copies of certificates are to be enclosed) [Use a separate sheet, if necessary]					
[a] Participated:					
Sl. No.	Particulars of the Programme	Name of the University/College/Institution	Month & Year	Duration of the Programme	

[a] Participated:					
Sl. No.	Particulars of the Programme	Name of the University/College/Institution		Month & Year	Duration of the Programme
[b] Presented paper / Chaired session etc.: [Use a separate sheet, if necessary]					
Sl. No	Particulars of the Programme	Duration of the Programme	Date of Presentation/Chairing	Title of the Paper/ Session	Name of the University / College / Institution

Sl. No	Particulars of the Programme	Duration of the Programme	Date of Presentation/Chairing	Title of the Paper/ Session	Name of the University / College / Institution
12.	Foreign Visits:				
Sl. No	Countries Visited	Purpose / Assignment	Duration		
			From	To	
13.	a) Have you been penalized during your service for any charges?		b) Whether any charges are pending against you? If so, furnish details.		

14.	Additional information including extra-curricular activities, if any: (Use separate sheet, if necessary)	
15.	Name and Postal address of Two Referees:	
	Referee 1	Referee 2
	E-mail ID :	E-mail ID :
	Mobile No. :	Mobile No. :

16. DECLARATION

I declare that all information submitted in this application are true to the best of my knowledge and belief. In case any information furnished above is/are found to be incorrect at present or in future, I agree that my candidature for selection will not be considered or my selection will be liable to be set aside.

PLACE:

DATE:

SIGNATURE OF THE APPLICANT

NO OBJECTION CERTIFICATE
[From the present employer]

Forwarded with the remarks that this Institution / Department / Organisation has no objection to the candidature of the applicant being considered for the post applied for.

PLACE:

DATE:

SIGNATURE WITH OFFICE SEAL

Designation/Address

INSTRUCTIONS:

- i. 4 copies of filled in applications along with attested photocopies of all certificates/testimonials should be sent. Originals are required to be shown at the time of Interview.
- ii. Rs.600/-[Rupees Six Hundred only] towards cost of application by way of Demand Draft drawn in favour of 'The Registrar, the Tamil Nadu Dr. Ambedkar Law University, Chennai – 28' should also be sent along with the application.
- iii. Applicant in service should send their applications through proper channel and if sent directly it will not be considered.
- iv. Applications received after the due date or found incomplete may not be considered.